

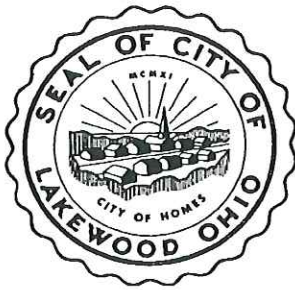
**AGENDA**  
**BOARD OF CONTROL**

***Mayor's Conference Room***  
***TUESDAY, January 16, 2018 2:30 PM***

<b>Action</b>	<b>Description</b>	<b>Reference No.</b>
1. Renew – Disposal of Sewage Sludge Cake (Bio-Solids) Primary		BC-18-015
2. Renew – Disposal of Sewage Sludge Cake (Bio-Solids) 2ndary		BC-18-016
3. Renew – Disposal of Screenings & Grit		BC-18-017
4. Renew – Prof Svs Contract – Re: Group Health Insurance Consulting Svs		BC-18-018
5. Award – Parks Bobcat Vehicle		BC-18-019
6. Award – Refuse Utility Vehicle		BC-18-020
7. Award – Door Access Readers/Installation for Law/Police		BC-18-021
8. Award – Laptop Replacement – Div of Fire		BC-18-022
9. Award – Interview Room Video Recording Platform – Div of Fire		BC-18-023
10. Award – City Hall Security Cameras		BC-18-024
11. Renew – MARC's Radio Communication/Subscription Svs		BC-18-025
12. Award – Precinct Manager Web Hosting, Annual Support/Maint		BC-18-026
13. Award – GPS Data Plan Svs		BC-18-027
14. Award – Government Transparency & Encoding Appliance Svs		BC-18-028
15. Award – Madison-Riverside Drop Manhole Modification & Rehabilitation Project		BC-18-029
16. Amend – Aerial Sewer Pipe Wrap over I-90 Project		BC-18-030
17. Amend – Prof Svs Contract – Re: Aerial Sewer Pipe Wrap I-90		BC-18-031
18. Award – Prof Svs Contract – Re: Overflow Monitoring/Reporting		BC-18-032
19. Award – Overflow Monitoring Equipment		BC-18-033
20. Award – Prof Design Svs Contract – Re: Pavement Condition Rating		BC-18-034
21. Award – Prof Svs Contract – Re: Municipal Engineering Svs		BC-18-035
22. Award – Prof Svs Contract – Re: Lean Six Sigma Employee Training & Support		BC-18-036
23. Award – Insurance Deductible Payments		BC-18-037

**Next Board of Control Meeting**  
**Monday, Feb. 5, 2018**  
**2:30 PM**

Mayor  
Finance Director  
Law Director  
Public Works Director



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-015

January 16, 2018

Board of Control  
City of Lakewood, Ohio 44107

**Subject: Renew Contract – Disposal of Sewage Sludge Cake (Bio-Solids) – Primary Provider**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works; Division of Waste Water Treatment Plant, and the attached letter of recommendation, I am submitting for your consideration this request to renew a contract with Agri-Sludge, Inc. in an amount not to exceed \$45,000 to be the Primary Provider of Sewage Sludge Cake (bio-solids) Disposal Services as described in Bid No. 14-027. This is the third of (4) additional one-year renewal options available to the City; contract effective January 1, 2018 through December 31, 2018.

Agri-Sludge, Inc. submitted the lowest and best responsive and responsible bid for the services outlined in Bid No. 14-027 (Land Application).

Contracting Authority:	Ordinance 43-17 \$105,000
Contracting Balance:	\$105,000 / \$60,000
Funding:	Enterprise Fund (WWTP)
Account Distribution:	511-3072-432-39-03 \$125,000
Account Balance:	\$125,000 / \$80,000
Object Code:	Contractual Service – Refuse Hauling
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / C/C _____
Commodity Code:	968-071
Bid Reference:	Bid No. 14-027

  
Kim Smith  
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



# Memo

To: Kim Smith, Purchasing  
From: William Crute, Division Manager WWTP  
Date: January 8, 2018

RE: RENEWAL of BID No. 14-027, PRIMARY DISPOSAL of SEWAGE SLUDGE

The City of Lakewood is entering the third option year for the disposal of sewage sludge cake (biosolids) by means of **land application**. The results of bid 14-027 awarded this service to Agri-Sludge Inc. as the primary disposal site used from March 15<sup>th</sup> – December 14<sup>th</sup>. Agri-Sludge has properly disposed of the biosolids in accordance with the Ohio EPA regulations governing the treatment and disposal of sewage sludge. Therefore, I am requesting the authority to continue using the services of Agri-Sludge in 2018.

Estimated sewage sludge production and disposal cost.

**4500 wet tons biosolids X \$9.94/wet ton = \$44,730.00**

BID FOR: DISPOSAL OF SEWAGE SLUDGE CAKE (BIOSOLIDS)

BID NUMBER: 14-027

BID DATE: TUESDAY, NOVEMBER 11, 2014 10:00 AM

NAME OF BIDDING FIRM: Agri-Sludge, Inc

ADDRESS: 8047 State Route 754  
Shreve OH 44676  
CITY STATE ZIP

3. Disposal Fee: Land Application

Year 1 (January 1, 2015 – December 31, 2015)

\$ 8.59 per wet ton

Year 2 (January 1, 2016 – December 31, 2016)

\$ 9.02 per wet ton

Year 3 (January 1, 2017 – December 31, 2017)

\$ 9.47 per wet ton

Year 4 (January 1, 2018 – December 31, 2018)

\$ 9.94 per wet ton

Year 5 (January 1, 2019 – December 31, 2019)

\$ 10.44 per wet ton

Signature: Laura P Abraham Date: 11/11/14

Name Printed: LAURA P Abraham





12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-17-016

January 16, 2018

Board of Control  
City of Lakewood, Ohio 44107

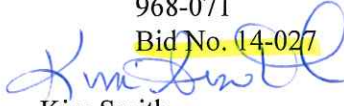
**Subject: Renew Contract – Disposal of Sewage Sludge Cake (Bio-Solids) – Secondary Provider**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works; Division of Waste Water Treatment Plant, and the attached letter of recommendation, I am submitting for your consideration this request to renew a contract with Quasar Energy Group in an amount not to exceed \$60,000 to be the Secondary Provider of Sewage Sludge Cake (bio-solids) Disposal Services as described in Bid No. 14-027. Quasar Energy Group will provide disposal services through land reclamation. This is the third of (4) additional one-year renewal options available to the City; contract effective January 1, 2018 through December 31, 2018.

Quasar Energy Group submitted the lowest and best responsive and responsible bid for the services outlined in Bid No. 14-027 (Land Reclamation).

Contracting Authority:	Ordinance 43-17 \$105,000
Contracting Balance:	\$60,000 / \$0
Funding:	Enterprise Fund (WWTP)
Account Distribution:	511-3072-432-39-03 \$125,000
Account Balance:	\$80,000 / \$20,000
Object Code:	Contractual Service – Refuse Hauling
Contract Approved by Law:	Yes ____ / No ____ / PO ____ / C/C ____
Commodity Code:	968-071
Bid Reference:	Bid No. 14-027

  
Kim Smith  
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



# Memo

To: Kim Smith, Purchasing  
From: William Crute, Division Manager WWTP  
Date: January 8, 2018

RE: RENEWAL of BID No. 14-027, SECONDARY DISPOSAL of SEWAGE SLUDGE

A secondary sewage sludge disposal contract serves two purposes as outlined below.

1. Sewage sludge from December 15<sup>th</sup> – March 14<sup>th</sup> cannot be disposed of by means of land application. The estimated quantity that will need to be disposed of during this time period is approximately 1250/wet tons.
2. Ohio EPA regulations require an on-site storage capacity equal to 120 days. If there is no or insufficient on-site storage then a secondary provider utilizing a disposal method other than land application will satisfy this requirement. It is estimated that the facility has approximately 30 days of on-site storage. The remaining 90 days production quantity is estimated to be 1250/wet tons.

*Note: For this reason the secondary disposal contract has to be active for the entire year.*

The City of Lakewood is entering the third option year for the disposal of sewage sludge cake (biosolids) by means of **land reclamation**. The results of bid 14-027 awarded this service to quasar Energy Group as the secondary disposal site. Land Reclamation will be used from December 15<sup>th</sup> – March 14<sup>th</sup> and also used as an alternative to on-site storage as required by Ohio EPA regulations. quasar has properly disposed of the biosolids in accordance with the Ohio EPA regulations governing the treatment and disposal of sewage sludge. Therefore, I am requesting the authority to continue using the services of quasar Energy Group in 2018.

Estimated sewage sludge production and disposal cost.

**2500 wet tons biosolids X \$23.66/wet ton = \$59,150.00**

BID FOR: DISPOSAL OF SEWAGE SLUDGE CAKE (BIOSOLIDS)

BID NUMBER: 14-027

BID DATE: TUESDAY, NOVEMBER 11, 2014 10:00 AM

NAME OF BIDDING FIRM: quasar energy group

ADDRESS: 5755 Granger Rd, Suite 302

Cleveland  
CITY

OH  
STATE

44131  
ZIP

**SECONDARY SERVICE PROVIDER -**  
**DISPOSAL OF SEWAGE SLUDGE CAKE (BIOSOLIDS)**

To be considered as a secondary service provider, should you not be selected as the primary service provider, fill in the disposal fee information below.

**NOTE: This information should be filled in even if the cost per wet ton is the same as your primary bid price.**

Disposal Fee: \*\*The below rates are disposal only, they do not include transportation to site.

Year 1 (January 1, 2015 – December 31, 2015)

\$ 22.16 per wet ton

Year 2 (January 1, 2016 – December 31, 2016)

\$ 22.66 per wet ton

Year 3 (January 1, 2017 – December 31, 2017)

\$ 23.16 per wet ton

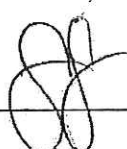
Year 4 (January 1, 2018 – December 31, 2018)

\$ 23.66 per wet ton

Year 5 (January 1, 2019 – December 31, 2019)

\$ 24.16 per wet ton

Signature: \_\_\_\_\_



Date: \_\_\_\_\_

11-10-14

Name Printed: Steve Smith



Jan 10, 2018 4:18:30 PM EST

File Edit Commands Help

SUPERION

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511-3072-432.39-03

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & code

Pending by date

Pending by code

Pending by year

Procurement card

Print

Cancel

Exit

Previous account

Next account

2017

2019

Account activated

Pending transactions

Account information

Contractual Services / Refuse Hauling

Fiscal year: 2018

Budget: 125,000.00

Committed: 15,200.00

Balance: 109,800.00

Project Data

Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
01 January	.00	.00
02 February	.00	.00
03 March	.00	.00
04 April	.00	.00
05 May	.00	.00

Encumbrances

PO #	Vendor	Balance
088003	MADDEN BROTHERS, INC.	15,200.00

Segment/Balance Details

Fund	511	Wastewater Treatment Fund	Original Budget	125,000.00
Department	30	Public Works	Revised Budget	.00
Division	72	Wastewater Imprat	Current expenditures	.00

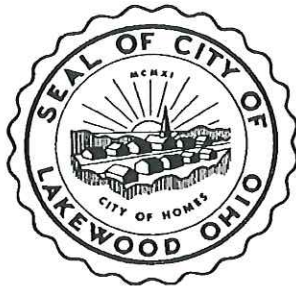
Payment information

Vendor	(* indicates pending)	Total
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Pre Encumbrances

Type	Req/PO	Project	Balance
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12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-017

January 16, 2018

Board of Control  
City of Lakewood, Ohio 44107

**Subject: Renew Contract – Disposal of Screenings and Grit**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works; Division of Waste Water Treatment Plant, and the attached letter of recommendation, I am submitting for your consideration this request to renew a requirement contract with **Browning Ferris Industries of Ohio, Inc., dba Republic Services** in an amount not to exceed \$9,500 to provide Disposal Services of the city's Screenings & Grits as described in Bid No. 15-023. This is the final of (3) additional one-year renewal options available to the City; contract effective January 1, 2018 through December 31, 2018.

BFI dba Republic Services submitted the sole bid for the services outlined in Bid No. 15-023.

Contracting Authority:	Ordinance 43-17 \$10,000
Contracting Balance:	\$10,000 / \$500
Funding:	Enterprise Fund (WWTP)
Account Distribution:	511-3072-432-39-03 \$125,000
Account Balance:	\$20,000 / \$10,500
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / C/C _____
Object Code:	Contractual Service – Refuse Hauling
Commodity Code:	968-071
Bid Reference:	Bid No. 15-023

  
Kim Smith  
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



# Memo

To: Kim Smith, Purchasing  
From: William Crute, WWTP  
Date: January 8, 2018

RE: RENEWAL BID No. 15-023 – DISPOSAL OF SCREENINGS AND GRIT

The City of Lakewood is entering the third option year for the disposal of screenings and grit emanating from the Waste Water Treatment Plant. The results of bid 15-023 awarded this service to BFI dba Republic Services. There are no exceptions to the service to be provided other than a provision for an adjustment based on any increases in the Cuyahoga County Regulatory Fee of \$8.85/ton. Increases if they should occur will be minimal since they are based on tonnage and each load is limited to approximately 10 tons. Republic Services has executed the terms of their contract over the last year without any problems. Therefore, I am requesting the authority to continue using Republic Services in 2018.

Estimated disposal cost for 2018.

**14 container pickups x \$647.60/pickup = \$9,066.40**

BID FOR: DISPOSAL OF SCREENINGS & GRIT

BID NUMBER: 15-023

BID DATE: TUESDAY, JUNE 16, 2015 10:00 AM

NAME OF BIDDING FIRM: Browning Ferris Industries of Ohio, Inc. *dba Republics Serv.*

ADDRESS: 40195 Butternut Ridge Rd

Elyria, Ohio 44035

CITY

STATE

ZIP

PHONE NUMBER: 440-458-5191

FAX NUMBER: 440-458-6846

BY: 

SIGNATURE

74-6186941

TAX ID NUMBER

NAME: John Doyen

PRINTED

jdoyen@republicservices.com

EMAIL ADDRESS

TITLE: Vice President

THE PRICE QUOTED SHALL BE COMPLETED WITH ALL LABOR, INSURANCE, MATERIALS, TRANSPORTATION, PERMITS, ETC. INCLUDED. NO ADDITIONAL FEES, CHARGES, OR EXPENSES MAY BE ADDED TO THE PRICE QUOTED.

BASE BID: DISPOSAL OF SCREENINGS & GRIT

COST PER CONTAINER PICK-UP/RETURN

INITIAL 6 MTHS: \$ \*587.00 ; effective 7/1/2015 thru 12/31/2015

FIRST YEAR: \$ \*598.74 ; effective 1/1/2016 thru 12/31/2016

SECOND YEAR: \$ \*622.69 ; effective 1/1/2017 thru 12/31/2017

THIRD YEAR: \$ \*647.60 ; effective 1/1/2018 thru 12/31/2018

CAPACITY & DIMENSIONS OF BOX TO BE SUPPLIED

CAPACITY: 20 Cubic Yards DIMENSIONS: 4' H X 22' L X 8' W

\*10 ton maximum weight limit due to PUCO Over the ROAD WEIGHT LIMITS

\* based on current Cuyahoga County Governmental Regulatory Fees of \$8.85 / ton,  
if Governmental fees increase or decrease, these fees will need to be adjusted.



Jan 10, 2018 4:38:53 PM EST

File Edit Commands Help

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Navigation

511-3072-432 39-03

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement car

Print

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Exit

Previous acc...

Next account

2017

2019

Account activi...

Pending trans...

Images

Budget alloca...

Account information

Contractual Services / Refuse Hauling

Fiscal year: 2018 Dr

Budget: 125,000.00

Committed: 15,200.00

Balance: 109,800.00

Project Data

Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	.00	.00
Q 02 February	.00	.00
Q 03 March	.00	.00
Q 04 April	.00	.00
Q 05 May	.00	.00

Payment Information

Vendor	(* indicates pending)	Total
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Encumbrances

PO #	Vendor	Balance
Q 088003	MADDEN BROTHERS, INC.	15,200.00

Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	511	Wastewater Treatment Fund	Original Budget	125,000.00
Department	30	Public Works	Revised Budget	.00
Division	72	Wastewater Imprpt	Current expenditures	.00
Activity basic	43	Streets and Highways	YTD expenditures	.00
Sub activity	2	Public Works Enterprise	Unposted expenditures	.00
Element	39	Contractual Services	Encumbrances	15,200.00
Object	03	Refuse Hauling	Unposted encumbrances	.00





12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-018

January 16, 2018

Board of Control  
City of Lakewood, Ohio 44107

**Subject: Renew Contract – Professional Service Contract – Re: Group Health Insurance Consulting Services**

Dear Members of the Board:

Based on a review conducted by the Department of Human Resources in conjunction with the Division of Purchasing, and the attached letter of recommendation, I am submitting for your consideration this request to renew a contract with **Willis Towers Watson (formerly Willis of Ohio)** in an amount not to **exceed \$39,000** to provide Group Health Insurance Consulting Services as required by the City of Lakewood. This is the first of (2) **additional one-year renewal options**, contract effective February 1, 2018 through January 31, 2019.

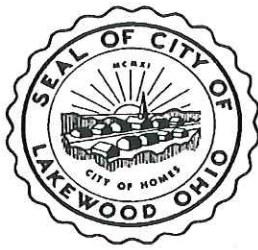
Willis Towers Watson submitted the best responsive and responsible proposal for these services as outlined in RFP No. 16-015.

Contracting Authority:	Ordinance 43-17 \$40,000
Contracting Balance:	\$40,000 / \$1,000
Funding:	Hospitalization Fund
Account Distribution:	600-5099-419-30-02 \$85,000
Account Balance:	\$85,000 / \$46,000
Contract Approved by Law:	Yes ____ / No ____ / PO ____ / C/C ____
Object Code:	Professional Services / Management Consulting
Commodity Code:	918-004
Bid Reference:	<b>RFP 16-015</b>

Kim Smith  
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____





12650 DETROIT AVENUE • 44107 • 216/529-6613 • FAX 216/529-5669  
Website: [www.onelakewood.com](http://www.onelakewood.com)

**Jean M. Yousefi, SPHR**  
**Director of Human Resources**

December 29, 2017

Board of Control:

Please accept this communication as a recommendation to renew our contract with Willis Towers Watson. This contract, for the City's Group Insurance Consulting Services, is in the amount of \$39,000 a year for the first year of 2 renewal years.

Willis of Ohio has represented the city well in our health insurance renewals and assisted the City with an overall RFP process for the health and welfare vendor choice. In addition, they have been guiding the HealthCare Committee process and doing well in that role.

Thank you for your consideration of this request.

Sincerely,

**Jean M. Yousefi**  
**Director of Human Resources**

Jan 10, 2018 4:54:58 PM EST

File Edit Commands Help

Print screen

Navigation

600-5099-419.30-02

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement car

Print

Cancel

Exit

Previous acc...

Next account

2017

2019

Account activi...

Pending trans...

Images

Budget alloca...

Account information

Professional Services / Management Consulting

Fiscal year: 2018 Dr

Budget: 85,000.00

Committed: 68,976.25

Balance: 16,023.75

Project Data

Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	.00	.00
Q 02 February	.00	.00
Q 03 March	.00	.00
Q 04 April	.00	.00
Q 05 May	.00	.00

Payment Information

Vendor	(* indicates pending)	Total
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Encumbrances

PO #	Vendor	Balance
Q 088150	BASIC NEO	10,000.00
Q 088151	BASIC NEO	1,376.25
Q 088152	BASIC NEO	5,600.00
Q 088154	CENTER FOR FAMILIES &	12,000.00
Q 088159	WILLIS TOWERS WATSON	39,000.00

Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	600	Hospitalization Fund	Original Budget	85,000.00
Department	50	Finance	Revised Budget	.00
Division	99	General Administration	Current expenditures	.00
Activity basic	41	General Government	YTD expenditures	.00
Sub activity	9	General Government	Unposted expenditures	.00
Element	39	Professional Services	Encumbrances	68,976.25
Object	02	Management Consulting	Unposted encumbrances	.00
			Pre-encumbrances	.00





12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-019

January 16, 2018

Board of Control  
City of Lakewood, Ohio 44107

**Subject: Award of Contract – Parks Bobcat Vehicle**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Fleet, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to Clark Equipment Co., dba Bobcat Co. in the amount of \$57,783 for the purchase of a 2018 Toolcat 5600 Series Bobcat Utility Vehicle for use by the Division of Parks.

Bobcat Utility Vehicle will be purchased through the rules established by the State of Ohio Cooperative Purchasing Program; STS515, Schedule 800155.

Contracting Authority:	Ordinance 52-17 \$3,000,000
Contracting Balance:	\$2,920,500 / \$2,862,217
Funding:	General Fund
Account Distribution:	101-3010-451-86-12 Project #183018 \$58,000
Account Balance:	\$58,000 / \$217
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / C/C _____
Object Code:	Bobcat Vehicle
Commodity Code:	760-090
Bid Reference:	<u>State of Ohio Cooperative Purchasing Program</u>

Kim Smith  
Purchasing Manager

	Approved	Disapproved	Date
<b>Joseph J. Beno PE, Director of Public Works</b>	_____	_____	_____
<b>Kevin M. Butler, Director of Law</b>	_____	_____	_____
<b>Jennifer Pae, Director of Finance</b>	_____	_____	_____
<b>Michael P. Summers, Mayor</b>	_____	_____	_____





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INTEROFFICE MEMORANDUM

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TO: Kim Smith  
FROM: James Holman  
SUBJECT: 2018 CAPITAL PLAN VEHICLES AND EQUIPMENT  
Ordinance: 52-16 Vehicles, Machinery, and Equipment  
DEPT: Parks Department - Project 183018 Bobcat Vehicle  
DATE: 01/10/2018  
CC: Joseph Beno, Kurt Matej

---

Parks Department has spending authority to purchase one (1) new Bobcat vehicle @ \$60,000.00. Project number 183018. This equipment was quoted at \$57,782.55. The funds for this purchase will come from General Fund. This will replace unit #601 a 2007 Bobcat Toolcat 5600 which will go to auction.

Detailed description see attached quote

*Final Quote from vendor, Bobcat Company 250 E Beaton Dr. PO Box 6000 West Fargo, ND 58078 State of Ohio index number STS515, Contract number 800155. Quote number 23858D027024*

(1) New Bobcat Toolcat 5600.

Price as quoted \$57,782.55

Anticipated life span of one (1) Bobcat Toolcat is 10 years.

Expected delivery date 60-80 days after order placed.



# Bobcat

## Product Quotation

Quotation Number: 23858D027024  
Date: 2017-12-08 07:53:07

Customer Name/Address:	Bobcat Delivering Dealer	ORDER TO BE PLACED WITH: Contract Holder/Manufacturer
City of Lakewood Attn: James Holman 12650 Detroit Ave. Lakewood, OH 44107 Phone: (216) 529-6647	Bobcat of Cleveland, Bedford Heights, OH 5095 TAYLOR ROAD BEDFORD HEIGHTS OH 44128 Phone: (216) 663-9380 Fax: (216) 663-9385	Clark Equipment Company dba Bobcat Company PO Box 6000, 250 E. Beaton Dr West Fargo, ND 58078 Phone: 701-241-8719 Fax: 701-280-7860 Contact: Heather Messmer Heather.Messmer@doosan.com

### Description

#### Bobcat 5600

Adjustable Vinyl Seats

All-Wheel Steer

Automatically Activated Glow Plugs

Auxiliary Hydraulics

- Variable Flow with dual direction detent

Beverage Holders

Bob-Tach

Boom Float

Cargo Box Support

Cruise Control

Deluxe Operator Canopy includes:

- Front Window, Rear Window,
- Front Wipers, and Electrical Power Port

Lower Engine Guard

Limited Slip Transaxle

Engine and Hydraulic Monitor with Shutdown

Front Work Lights

Full-time Four-Wheel Drive

Horsepower Management

- Roll Over Protective Structure (ROPS) . Meets Requirements of SAE-J1040 & ISO 3471
- Falling Object Protective Structure (FOPS) . Meets Requirements of SAE-J1043 & ISO3449, Level I

Dome Light

Factory Installed  
Backup Alarm  
Turn Signals  
Flashers  
Tail Lights  
Brake Lights  
Rear View Mirror

#### Deluxe Road Package

Cab Enclosure with Heater & Air Conditioning  
Heavy Duty Battery  
Attachment Control  
Power Bob-Tach  
Traction Control

Dealer Installed  
Attachments

Strobe Light  
62" Combination Bucket

Part No	Qty	Price Ea.	Total
M1221	1	\$43,114.55	\$43,114.55

#### Hydraulic Dump Box

##### Instrumentation:

- Hour meter, Job Hours, Speedometer,
- Tachometer, Fuel Gauge, Engine
- Temperature Gauge, and Warning Lights

Joystick, Manually Controlled with Lift Arm Float

Lift Arm Support

Parking Brake, automatic

Power Steering with Tilt Steering Wheel

Radiator Screen

Rear Receiver Hitch

Seat Belts, Shoulder Harness

Spark Arrestor Muffler

Suspension, 4-wheel independent

Tires: 27 x 10.5-15 (8 ply), Lug Tread

Toolcat Interlock Control System (TICS)

Two-Speed Transmission

Warranty: 1 Year, Unlimited Hours

M1221-P01-C01	1	\$1,879.35	\$1,879.35
---------------	---	------------	------------

#### Side Mirrors

Horn

Lower Engine Guard

Rear Work Lights

Headlights

M1221-R02-C03	1	\$3,937.20	\$3,937.20
---------------	---	------------	------------

M1221-R07-C02	1	\$68.85	\$68.85
---------------	---	---------	---------

M1221-R08-C02	1	\$161.50	\$161.50
---------------	---	----------	----------

M1221-R12-C02	1	\$849.15	\$849.15
---------------	---	----------	----------

M1221-R16-C02	1	\$420.75	\$420.75
---------------	---	----------	----------

6815259	1	\$262.64	\$262.64
---------	---	----------	----------

7167310	1	\$2,310.40	\$2,310.40
---------	---	------------	------------

72" Snow V-Blade	6958576	1	\$3,161.60	\$3,161.60
68" General Purpose Bucket	7114586	1	\$528.20	\$528.20
Description	Part No	Qty	Price Ea.	Total
Rhino Liner for bed and cab	200000	1	\$982.00	\$982.00
Rim for 27X 10.5 -15 Tires	6668856	1	\$106.36	\$106.36

Total of Items Quoted  
Quote Total - US dollars

\$57,782.55  
\$57,782.55

Notes:

\*Prices per the Ohio State STS515W, #800155. Contract Period: May 1, 2017 through April 30, 2018  
 \*Agencies must be members of the Coop to purchase off contract.  
 \*Terms Net 30 Days. Credit cards accepted.  
 \*FOB: Destination within the 48 Contiguous States.  
 \*Delivery: 60 to 90 days from ARO.  
 \*State Sales Taxes will apply. IF Tax Exempt, please include Tax Exempt Certificate with order.  
 \*TID# 38-05425350  
 \*Orders Must be Placed With: Clark Equipment Company dba Bobcat Company, Govt Sales, 250 E Beaton Dr, PO Box 6000, West Fargo, ND 58078.

Prices & Specifications are subject to change. Please call before placing an order. Applies to factory ordered units only.

ORDER ACCEPTED BY:

SIGNATURE

DATED

PRINT NAME AND TITLE

PURCHASE ORDER #

SHIP TO ADDRESS: \_\_\_\_\_

BILL TO ADDRESS (if different than Ship To): \_\_\_\_\_





# BobCat Company

## STATE TERM SCHEDULE

Index No: STS515

Eff. Date: 05/01/2017

STATE OF OHIO  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
GENERAL SERVICES DIVISION  
OFFICE OF PROCUREMENT SERVICES  
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

### CONTRACTOR, PRICES, TERM SCHEDULE, ETC.

#### Send Purchase Orders To:

0000132030  
BobCat Company  
250 E Beaton Dr  
West Fargo, ND 58078-6000

#### Remit To:

0000132030  
BobCat Company  
75 Remittance Dr., Suite 1130  
Chicago, IL 60675-1130

#### OAKS Contract ID:

800155

#### Contractor Contacts:

Mr. Randy Fuss	701-241-8746	Fax: Bobcat	Sales Contact	randy.fuss@doosan.com
Mr. Matt Gansser	678-714-6429	Fax: Doosan Hvy Eq	Sales Contact	matt.gansser@doosan.com
Mr. Mark Shaw	770-831-3449 x2249	Fax: Doosan Forklift	Sales Contact	mark.shaw@doosan.com

#### Delivery:

30-60 Days A.R.O. - F.O.B. Destination

#### Terms:

Net 30 Days

Basic Order Limitations (Agencies should contact Procurement Services when they expect to exceed the Maximum Order Limitation.)

Minimum: \$250.00

Maximum: \$250,000.00

APPROVED PRODUCTS/SERVICES: Only those vendors, products, or services as listed in the price pages, approved by the Office of Procurement Services, may be purchased from this State Term Schedule. Any vendors, prices, terms, conditions, products or services not listed in the approved price sheets are outside the scope of this schedule.

MANDATORY USE CONTRACTS: All General Distribution Contracts (GDC), Limited Distribution Contracts (LDC), Multiple Award Contracts (MAC), and Request for Proposals (RFP) take precedence over this State Term Schedule (STS). This STS is only for governmental entities without a mandatory use contract.

EXCLUDED ITEMS: (State Agencies Only) in accordance with the Ohio Revised Code Section 5147.07, 125.60, through 125.6012, 5119.16 and 3304.28 through 3304.33 state agencies are required to purchase through Ohio Penal Industries (OPI); Community Rehabilitation Programs (CRP); Department of Mental Health and Addiction Services and Pharmacy Services (MHAS); and Opportunities for Ohioans with Disabilities (OOD). State agencies must obtain a waiver from OPI, CRP, DMHAS, Pharmacy Services, and/or OOD to procure from this schedule.

SPECIAL NOTE: The state of Ohio including but not limited to its agencies, boards, commissions, departments, state universities, state vocational schools, state community colleges of Ohio, and any entity authorized by law to use this State Term Schedule (STS) is not obligated to procure any products or services from this STS. This STS shall not be construed to prevent the state from purchasing products or services using other procurement methods as authorized by law.

NOTICE TO CONTRACTOR/VENDOR: It is the responsibility of the contractor's contact to maintain this State Term Schedule with current information. All updates i.e., telephone numbers, contact names, email addresses, tax identification number, prices, and catalogs etc., are required to be processed through the formal amendment authorization process which is initiated by way of a written request from the contractor's contact.

#### UNSPSC CODES (OAKS Category ID) and Item Descriptions:

All purchase orders placed against this contract shall use the following UNSPSC Codes when completing requisitions.

- 22101500 - Earth moving machinery  
Excavators; Loaders; Utility Vehicles; Farm Equipment and Construction Equipment
- 22101700 - Heavy equipment components
- 24101600 - Lifting equipment and accessories  
Forklifts

#### NOTES:

Bobcat pricelist is dated 3/01/2017

Doosan Heavy Construction Equipment pricelist is dated 1/2017

Doosan Forklift pricelist is dated 7/30/2015  
Discounts are at the beginning of each pricelist



Jan 12, 2013 9:04:21 AM EST

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Navigation

Project 183018-Parks

Account types

Assets

Expenditures

Liabilities

Revenues

Encumbrances

Miscellaneous info

Pending transactio

Pre-encumbrances

Project detail balan

Project Information

Description: Parks Bobcat Vehicle

Status: Active

Estimate: 58,000.00

Type: GF General Fund

Sub type: EQ Equipment & Machinery

Start/stop dates: 1/01/2018 -

1st month of FY: 00

Source of funds:

Project Year-to-Date

FY: 2018

Balance 58,000.00

Budget: 58,000.00

Actual: .00

Unposted: .00

Pre-encumbrance: .00

Encumbrance: .00

Pending: .00

Project Code

There are no user defined code fields for this project

Project Life-to-Date

FY(s): 0000 - 9999

Balance 58,000.00

Budget: 58,000.00

Actual: .00

Unposted: .00

Pre-encumbrance: .00

Encumbrance: .00

Pending: .00

Print

Cancel

Exit

Next project

Previous proj...

2017

2019

Project activit...

Change balan...

Account Number	Description	Budget	Actual
101-3010-451.86-12	Operating Equipment	58,000.00	



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-020

January 16, 2018

Board of Control  
City of Lakewood, Ohio 44107


**Subject: Award of Contract – Refuse Utility Vehicle**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Fleet, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to **Shearer Equipment** in the amount of **\$14,476** for the purchase of a **2018 John Deere X738 Utility Vehicle** for use by the Division of Refuse & Recycling.

John Deere X738 Utility Vehicle will be purchased through the rules established by the State of Ohio Cooperative Purchasing Program; STS515, Schedule 800276.

Contracting Authority:	Ordinance 52-17 \$3,000,000
Contracting Balance:	\$2,862,217 / \$2,848,241
Funding:	General Fund
Account Distribution:	101-3040-433-86-12 Project #183004 \$15,000
Account Balance:	\$15,000 / \$524
Contract Approved by Law:	Yes ____ / No ____ / PO ____ / C/C ____
Object Code:	Refuse Utility Vehicle
Commodity Code:	760-090
Bid Reference:	<b>State of Ohio Cooperative Purchasing Program</b>

  
Kim Smith  
Purchasing Manager

	Approved	Disapproved	Date
<b>Joseph J. Beno PE, Director of Public Works</b>	_____	_____	_____
<b>Kevin M. Butler, Director of Law</b>	_____	_____	_____
<b>Jennifer Pae, Director of Finance</b>	_____	_____	_____
<b>Michael P. Summers, Mayor</b>	_____	_____	_____



---

## INTEROFFICE MEMORANDUM

---

To: Kim Smith  
FROM: James Holman  
SUBJECT: 2018 Capital Plan - Vehicles and Equipment  
Ordinance: 52-16 Vehicles, Machinery, and Equipment  
DEPT: Refuse Department - Project 183004  
DATE: 01/11/2018  
CC: Joseph Beno, Glen Bleich

---

Refuse Department has spending authority to purchase one (1) utility vehicle @ \$20,000.00. Project number 183004. This equipment was quoted at \$14,475.57. The funds for this purchase will be paid from General Fund. This unit will be used for plowing sidewalks and will replace unit 602, a 2014 Avant which will go to auction.

Detailed description see attached quote

*Final Quote* from vendor, *Shearer Equipment* 11204 Royalton Rd.  
North Royalton, OH 44133

(1) New John Deere X738 Utility Vehicle as quoted.

Quoted Price \$14,475.57

Anticipated life span of one (1) John Deere X738 utility vehicle is 15 years.

Expected delivery date 45 days after order placed.





**JOHN DEERE**



**ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):**

Deere & Company  
2000 John Deere Run  
Cary, NC 27513  
FED ID: 36-2382580; DUNS#: 60-7690989

**ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:**

Shearer Equipment  
11204 Royalton Road  
N. Royalton, OH 44133  
440-237-4806  
scotts@shearerequipment.com

**Quote Summary**

**Prepared For:**

City Of Lakewood  
12650 Detroit Ave  
Lakewood, OH 44107  
Business: 216-529-6647

**Delivering Dealer:**

**Shearer Equipment**

Daniel Kellackey  
11204 Royalton Road  
N. Royalton, OH 44133  
Phone: 440-237-4806  
danielk@shearerequipment.com

To view Shearer Equipment's complete Data and Data Management Policy please visit the AMS area at [www.ShearerEquipment.com](http://www.ShearerEquipment.com).  
PowerGard/Extended Warranty has been offered and discussed.  
Customer initial for acknowledgement.  
Accept \_\_\_\_\_ Decline \_\_\_\_\_

**Quote ID:** 16578701  
**Created On:** 26 December 2017  
**Last Modified On:** 11 January 2018  
**Expiration Date:** 26 January 2018

Equipment Summary	Selling Price	Qty	Extended
JOHN DEERE Signature Series X738 Tractor Less Deck <b>Contract:</b> OH STS515 AG Mach, Mowers, Tractors 800276 (PG 6G) <b>Price Effective Date:</b> November 7, 2017	\$ 8,679.52 X	1 =	\$ 8,679.52
JOHN DEERE ROPS Hard Cab <b>Contract:</b> OH STS515 AG Mach, Mowers, Tractors 800276 (PG 6G) <b>Price Effective Date:</b> November 15, 2017	\$ 4,709.99 X	1 =	\$ 4,709.99
JOHN DEERE 54 in. Quick-Hitch Front Blade <b>Contract:</b> OH STS515 AG Mach, Mowers, Tractors 800276 (PG 6G) <b>Price Effective Date:</b> November 15, 2017	\$ 1,086.06 X	1 =	\$ 1,086.06
<b>Equipment Total</b>			<b>\$ 14,475.57</b>

\* Includes Fees and Non-contract Items

**Quote Summary**

Equipment Total \$ 14,475.57  
  
Trade In  
SubTotal \$ 14,475.57  
Est. Service \$ 0.00  
Agreement Tax

Salesperson : X \_\_\_\_\_

Accepted By : X \_\_\_\_\_

*Confidential*

# Deere & Company

## STATE TERM SCHEDULE

Index No: STS515

Eff. Date: 01/01/2018

STATE OF OHIO  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
GENERAL SERVICES DIVISION  
OFFICE OF PROCUREMENT SERVICES  
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

### CONTRACTOR, PRICES, TERM SCHEDULE, ETC.

#### Send Purchase Orders To:

#### Remit To:

#### OAKS Contract ID:

0000087319  
Deere & Company  
2000 John Deere Run  
Cary, NC 27513

21748 Network Place  
Chicago, IL 60673-1217

800276

#### Contractor Contacts:

Ms. Shawn Parker

919-804-2222

Fax: 309-749-2313 Sales Contact

ParkerShawnD@JohnDeere.com

#### Dealer Name & Address

This Dealer does not accept POs

**SHEARER FARM, INC.**  
dba Shearer Equipment  
11204 Royalton Rd  
North Royalton, OH 44133

0000194273



#### Dealer's Contact:

Name  
NORTH ROY, BRANCH  
Mr. Scott Sill

Phone  
440-237-4806  
330-601-1088

Fax  
440-237-5181  
330-601-1099

Email Address  
.....  
scotts@shearerequipment.com

#### Dealer Name & Address

This Dealer does not accept POs  
Vernon Dell Tractor Sales Company  
48346 Calcutta Smith Ferry Rd  
East Liverpool, OH 43920

0000066370



#### Dealer's Contact:

Name  
Mr. Robert D Scott

Phone  
330-386-5757

Fax  
330-386-3803

Email Address  
RobertScott@vernondell.com

#### Dealer Name & Address

This Dealer does not accept POs  
Voss Bros. Sales & Rental, Inc.  
10136 Sawmill Rd  
Powell, OH 43065-7664

0000049070



#### Dealer's Contact:

Name  
Mr. Lance Ralston

Phone  
614-761-2121

Fax  
614-761-2419

Email Address  
lancer@vossbros.com

Jan 12, 2018 9:02:57 AM EST  
File Edit Commands Help  
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Project 183004-Refus...
Account types
Assets
Expenditures
Liabilities
Revenues
Encumbrances
Miscellaneous info
Pending transaction
Pre-encumbrances
Project detail balan...

Project Information
Description: Refuse Utility Vehicle
Status: Active
Estimate: 15,000.00
Type: GF General Fund
Sub type: EQ Equipment & Machinery
Start/stop dates: 1/01/2018 -
1st month of FY: 00
Source of funds:

Project Year-to-Date
FY: 2018 Balance 15,000.00
Budget: 15,000.00
Actual: .00
Unposted: .00
Pre-encumbrance: .00
Encumbrance: .00
Pending: .00

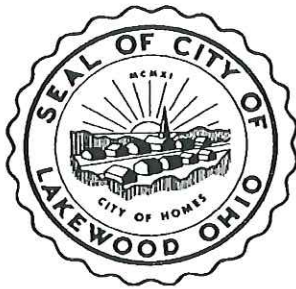
Project Code
There are no user defined code fields for this project

Project Life-to-Date
FY(s): 0000 - 9999 Balance 15,000.00
Budget: 15,000.00
Actual: .00
Unposted: .00
Pre-encumbrance: .00
Encumbrance: .00
Pending: .00

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Cancel
Exit
Next project
Previous proj...
2017
2019
Project activit...
Change balan...

Account Number	Description	Budget	Actual
101-3040-433.86-12	Operating Equipment	15,000.00	





12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-021

January 16, 2018

Board of Control  
City of Lakewood, Ohio 44107

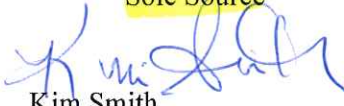
**Subject:** Award of Contract – Door Security Readers & Installation for Law & Police

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Finance, Division of Information Systems, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to Securitec One, Inc. in an amount not to exceed \$22,000 for the purchase and installation of (7) DSX door security readers and ancillary equipment for the Law Dept., Police Dept. Records Room, stairwell door leading into Police Lobby and Detective Bureau Hallway doors.

Securitec One, Inc. is considered a sole-source provider of DSX security readers, equipment, including installation.

Contracting Authority:	Ordinance 52-17 \$3,000,000
Contracting Balance:	\$2,848,241/ \$2,826,241
Funding:	General Fund
Account Distribution:	101-5050-412-86-12 Project #183006 \$39,000
Account Balance:	\$39,000 / \$17,000
Contract Approved by Law:	Yes ____ / No ____ / PO ____ / C/C ____
Object Code:	Door Access Readers
Commodity Code:	990-022
Bid Reference:	Sole Source

  
Kim Smith  
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



# Memo

**To:** Kim Smith, Purchasing Manager ✓  
**From:** Michael Coletta, Information Technology Manager *mc*  
**CC:** Jennifer Pae, Finance Director  
Keith Schuster, Assistant Finance Director  
Kevin Butler, Law Director  
Tim Malley, Police Chief  
**Date:** 1/10/2018  
**Re:** Door Access Readers - Law, Police

---

I respectfully request that the members of the Board of Control approve the purchase of seven DSX door security card readers, the ancillary equipment needed to make them work and the necessary installation services.

These readers would be installed at the law department entrance, the law department annex entrance, the police department records room door, the stairwell door leading into the police lobby (both sides) as well as the detective bureau hallway door (both sides).

Since Securitec is the only authorized DSX installer in the NE Ohio area, it is my belief that this is a sole source contract.

The total cost is \$21,665. The funds needed to cover this expenditure reside in account 101-5050-412.86-12.

City Of Lakewood  
12650 Detroit Avenue  
Lakewood, Ohio 44107  
Attention: Michael Coletta  
Phone: 216-529-6678

January 10, 2018  
Agreement # 20181  
Schedule "A"  
PURCHASE ORDER #

Service Location:  
**MUNICIPAL BUILDING:**  
Police Department / Law Director Offices  
12650 Detroit Avenue  
Lakewood, Ohio 44107

**DSX Access Control System:**

- 1 - DSX 1048PKG Door Controller (Panel Installed on 1<sup>st</sup> floor by Police Dispatch Area)
- 1 - DSX Power Supply with Batteries
- 1 - DSX 1022PKG (2 Door Controller) (Installed in 2<sup>nd</sup> floor Data Processing Center)
- 1 - Altronix Power Supply with 2 Batteries
- 5 - Magnetic Door Status Switches
- 1 - DSX Access Control System Inspection, Test & Documentation of all Existing DSX Equipment.
- 1 - Rated 22/4, 18/6, 16/2 & CAT-5 Plenum Cable
- 1 - Miscellaneous Materials, Core Drilling & Wire-mold
- 7 - DSX Mullion Proximity Card Readers with Surge Protectors
  - Police Department / Records Room Door (Terminate existing wires / use existing electric door strike)
  - Detective Hallway Door (In/Out Readers; New electric door strike)
  - Stairwell Door / 2<sup>nd</sup> Floor (In/Out Readers; New electric door strike, new door / includes installation)
  - Law Department Door (New electric door strike)
  - Law Director Annex Room Door (New electric door strike)

Includes installation of listed equipment and system programming.

**Disclaimers:** Proposal based on work to be completed during normal business hours, Monday through Friday. Any required work outside normal business will be billed at overtime rate. Proposal does not include network wiring, hubs, switches and troubleshooting or network maintenance. Existing equipment shall be free from defects, be in operational working condition. Existing wire shall be free from shorts, breaks, ground faults and provide a clean path of communication from the access control devices to the access control panel. Required troubleshooting or service will be billed at normal service rates plus materials. No warranty, expressed or otherwise on existing installed equipment, strikes, power supplies, data/power wires or parts supplied by others.

Existing doors be shall properly aligned, secured and operational. Existing door closers shall be operational and insure proper closing pressure. Installation of wire will be concealed as much as possible based on access to ceiling, walls and building construction, use of cover molding may be used in some areas.

**TOTAL REQUIRED INVESTMENT..... Plus Applicable Tax .....\$ 21,665.00**  
**Schedule of Payment: 50% Agreement Approval/Balance Upon Substantial System Completion**

By \_\_\_\_\_  
Securitec One, Inc. Date

By \_\_\_\_\_  
Client Signature Date



Jan 12, 2018 9:03:12 AM EST

File Edit Commands Help

Printscreen RION

Project 183006-Door

Account types

Assets

Expenditures

Liabilities

Revenues

Encumbrances

Miscellaneous info

Pending transaction

Pre-encumbrances

Project detail balance

Project Information

Description: Door Access Readers

Status: Active

Estimate: 39,000.00

Type: GF General Fund

Sub type: EQ Equipment & Machinery

Start/stop dates: 1/01/2018 -

1st month of FY: 00

Source of funds:

Project Code

There are no user defined code fields for this project

Project Year-to-Date

FY: 2018	Balance	23,000.00
Budget:		23,000.00
Actual:		.00
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

Project Life-to-Date

FY(s): 0000 - 9999	Balance	23,000.00
Budget:		23,000.00
Actual:		.00
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

Print

Cancel

Exit

Next project

Previous proj...

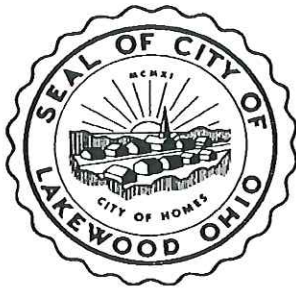
2017

2019

Project activit...

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Account Number	Description	Budget	Actual
101-5050-412.86-12	Operating Equipment	23,000.00	



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-022

January 16, 2018

Board of Control  
City of Lakewood, Ohio 44107

**Subject: Award of Contract – Laptop Replacement – Division of Fire**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Finance, Division of Information Systems, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to CDW Government, Inc. in an amount not to exceed \$39,000 for the purchase of (6) Panasonic CF-33 Toughbook laptops, docking stations and mounts for use by the Division of Fire.

Replacement Toughbook Laptops and Equipment will be purchased through National IPA contract #130733 as authorized by Lakewood Codified Ordinances §111.04, allowing the City to purchase from agencies without the necessity of bidding.

Contracting Authority:	Ordinance 52-17 \$3,000,000
Contracting Balance:	\$2,826,241/ \$2,787,241
Funding:	Lakewood Hospital Special Revenue Fund
Account Distribution:	260-2050-423-86-12 Project #183010 \$39,000
Account Balance:	\$39,000 / \$0
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / C/C _____
Object Code:	Fire Laptops
Commodity Code:	204-000
Bid Reference:	National IPA

Kim Smith  
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



**City of Lakewood,  
OH**

# Memo

**To:** Kim Smith, Purchasing Manager ✓  
**From:** Michael Coletta, Information Technology Manager MC  
**CC:** Jennifer Pae, Finance Director  
Keith Schuster, Assistant Finance Director  
Scott Gilman, Fire Chief  
**Date:** 1/8/2018  
**Re:** Fire Department Laptop Replacement

---

I respectfully request that the members of the Board of Control approve the purchase of 6 Panasonic CF-33 Toughbook laptops, docking stations and mounts from CDW-G for use by the Lakewood Fire Department. This purchase is necessary to replace outdated equipment and also needed for the new Superion OneSolution software to function properly. The total cost is \$37,666.92. The funds needed to cover this expenditure reside in the Lakewood Hospital Fund.

The pricing is per National IPA contract 130733.



# QUOTE CONFIRMATION



DEAR MICHAEL COLETTA,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
JMKQ341	1/8/2018	CF33 TOUGHBOOK	0459718	\$37,666.92

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<a href="#">Panasonic Toughbook 33 - 12" - Core i5 7300U - 16 GB RAM - 512 GB SSD</a> Mfg. Part#: CF-33LE-08VM UNSPSC: 43211509 public sector bundle that already comes included with ADH for 3 years. Contract: National IPA Technology Solutions (130733)	6	4617714	\$3,852.34	\$23,114.04
<a href="#">Panasonic Premium Keyboard CF-VEK331LMP - keyboard</a> Mfg. Part#: CF-VEK331LMP UNSPSC: 43211706 Contract: National IPA Technology Solutions (130733)	6	4617723	\$609.31	\$3,655.86
<a href="#">Panasonic CF-VST332U - rotation strap</a> Mfg. Part#: CF-VST332U UNSPSC: 56112005 Contract: National IPA Technology Solutions (130733)	6	4631286	\$85.66	\$513.96
<a href="#">Panasonic Public Sector Service Package extended service agreement - 2 year</a> Mfg. Part#: CF-SVCPSY5 UNSPSC: 81111812 4th and 5th years Public Safety Service Bundle Add on (Year 4 & 5 only). Must be purchased in conjunction with PS bundle base unit. Includes Premier, Protection Plus, Customer Portal, Disk Image Management, HDD No Return. Electronic distribution - NO MEDIA Contract: National IPA Technology Solutions (130733)	6	4195499	\$664.72	\$3,988.32
<a href="#">Havis C-SM SA-1-HD - mounting component</a> Mfg. Part#: C-SM-SA-1-HD UNSPSC: 31162313 Contract: National IPA Technology Solutions (130733)	6	1811852	\$76.60	\$459.60
<a href="#">Havis C-MD 204 - mounting component</a> Mfg. Part#: C-MD-204 UNSPSC: 31162313 Contract: National IPA Technology Solutions (130733)	6	2592849	\$54.58	\$327.48
<a href="#">HAVIS DEVMT DOCKST PAN 33</a> Mfg. Part#: DS-PAN-1102-2 includes power supply	6	4811500	\$934.61	\$5,607.66

**QUOTE DETAILS (CONT.)**

Contract: National IPA Technology Solutions (130733)

<b>PURCHASER BILLING INFO</b>	<b>SUBTOTAL</b>	\$37,666.92
<b>Billing Address:</b> CITY OF LAKEWOOD FINANCE DEPT ATTN A/P 12650 DETROIT AVE LAKEWOOD, OH 44107-2832 <b>Phone:</b> (216) 521-7580 <b>Payment Terms:</b> Request Terms	<b>SHIPPING</b>	\$0.00
	<b>GRAND TOTAL</b>	<b>\$37,666.92</b>
	<b>Please remit payments to:</b>  CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515	
<b>DELIVER TO</b>		
<b>Shipping Address:</b> CITY OF LAKEWOOD DIV OF INFORMATION SERV. 12650 DETROIT AVE LAKEWOOD, OH 44107-2832 <b>Shipping Method:</b> UPS Ground (2- 3 Day)		

Need Assistance? CDW•G SALES CONTACT INFORMATION

CDW Account Team - Sean and  
Don

(877) 325-3701

seananddon@cdw.com

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at  
<http://www.cdwg.com/content/terms-conditions/product-sales.aspx>  
For more information, contact a CDW account manager

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## Search Results

---

### Search Within Results

130733

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### Filters

[All States](#)

[All Current Contracts](#)

[Contract Portfolio](#)

[All Lead Agencies](#)

### Contract Categories

[Information Technology](#)

[NationalIPA](#)

[National IPA Contract](#)

[Public Safety](#)



**CDWG**

**Contract #: 130733**

Information Technology

Solutions

Competitively Solicited

and Awarded by: City of  
Tucson, AZ

2013

2014

2015

2016

2017

2018

Deep discounts on HP  
products

Software and Data  
Storage

Notebooks/Mobile  
Devices

Desktops and Printers

Full technical solutions



Jan 12, 2018 9:03:48 AM EST

File Edit Commands Help

Print screen RION

Project 183010-Fire L

☒ Account types  
☒ Assets  
☒ Expenditures  
☒ Liabilities  
☒ Revenues  
☒ Encumbrances  
☒ Miscellaneous info  
☒ Pending transaction  
☒ Pre-encumbrances  
☒ Project detail balance

Project Information

Description: Fire Laptops for 6 Units  
Status: Active  
Estimate: 39,000.00  
Type: SR Special Revenue  
Sub type: LH Lakewood Hospital  
Start/stop dates: 1/01/2018 -  
1st month of FY: 00  
Source of funds:

Project Code

There are no user defined code fields for this project

Project Year-to-Date

FY: 2018	Balance	39,000.00
Budget:		39,000.00
Actual:		.00
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

Project Life-to-Date

FY(s): 0000 - 9999	Balance	39,000.00
Budget:		39,000.00
Actual:		.00
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

Print

Cancel

Exit

Next project

Previous proj...

2017

2019

Project activit...

Change balan...

Account Number	Description	Budget	Actual
260-2050-423.86-12	Operating Equipment	39,000.00	



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-023

January 16, 2018

Board of Control  
City of Lakewood, Ohio 44107

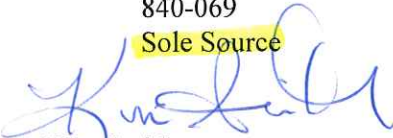
**Subject: Award of Contract – Interview Room Video Recording Platform – Division of Police**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Finance, Division of Information Systems, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to **Axon Enterprise, Inc. in an amount not to exceed \$41,000 (for the 1<sup>st</sup> year)** for the purchase of a video recording platform to be used by the Division of Police. The recording platform includes unlimited storage and will total \$100,000 over the 5-year contract term.

Axon Enterprise, Inc. is considered a sole-source provider of the video recording platform and services as the files are managed under the same case umbrella as files from Axon on-officer cameras and Axon Fleet cameras in Evidence.com.

Contracting Authority:	Ordinance 52-17 \$3,000,000
Contracting Balance:	\$2,787,241 / \$2,746,241
Funding:	General Fund
Account Distribution:	101-5050-412-86-12 Project #183012 \$41,000
Account Balance:	\$41,000 / \$0
Contract Approved by Law:	Yes ____ / No ____ / PO ____ / C/C ____
Object Code:	Axon Interview Room
Commodity Code:	840-069
Bid Reference:	<b>Sole Source</b>

  
Kim Smith  
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



# Memo

**To:** Kim Smith, Purchasing Manager ✓  
**From:** Michael Coletta, Information Technology Manager *mc*  
**CC:** Tim Malley, Police Chief,  
Jennifer Pae, Finance Director  
Keith Schuster, Assistant Finance Director  
**Date:** 1/4/2018  
**Re:** Axon Interview Room

---

I am proposing the purchase of Axon Interview Room, a video recording platform and service that would be used by the Lakewood Police Department in the 4 interview rooms and the jail booking area. (See attached quote.) The footage captured by this system would be uploaded automatically to Evidence.com for ease of viewing and sharing. The total cost for this purchase over 5 years is \$99,414.52. The cost for year one is \$39,859.90. This includes unlimited storage for the length of the contract.

In my opinion, this is a sole source offering. Because police department footage from body cameras is already stored in Evidence.com and video from the in-car cameras and will be stored in Evidence.com starting within the next couple of months (i.e. Axon Fleet), having videos from the interview rooms and the booking window also available on the same site will tremendously improve efficiencies for the police department, law department and other requestors of this footage. In other words, Axon Interview Room files are managed under the same case umbrella as files from Axon on-officer cameras and Axon Fleet cameras; i.e., Axon video of an arrest and interview room video are managed as part of the same case in Evidence.com. Going with a different vendor's system would cause substantial inefficiencies and lack of integration.

I respectfully request the Board of Control to approve this purchase.

The funds needed to cover this expenditure reside in the 2018 budget.



**Axon Enterprise, Inc.***Protect Life.*

17800 N 85th St.  
 Scottsdale, Arizona 85255  
 United States  
 Phone: (800) 978-2737  
 Fax:

**Michael Coletta**  
 (216) 529-6666  
 michael.coletta@lakewoodoh.net

**Quotation**

**Quote:** Q-114631-5  
**Date:** 1/3/2018 4:57 PM  
**Quote Expiration:** 2/28/2018  
**Contract Start Date\*:** 2/19/2018  
**Contract Term:** 5 years

**AX Account Number:**  
 134528

**Bill To:**  
 Lakewood Police Dept. - OH  
 12650 DETROIT AVE.  
 Lakewood, OH 44107  
 US

**Ship To:**  
 Michael Coletta  
 Lakewood Police Dept. - OH  
 12650 DETROIT AVE.  
 Lakewood, OH 44107  
 US

SALESPERSON	PHONE	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Geoff Matthews		gmatthews@taser.com	Fedex - Ground	Net 30

\*Note this will vary based on the shipment date of the product.

Year 1

Due Net 30

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT (\$)	NET TOTAL
10	50114	AXIS SENSOR UNIT F1025	USD 369.57	USD 3,695.70	USD 1,256.50	USD 2,439.20
10	50113	AXIS F41 COVERT MAIN UNIT	USD 594.75	USD 5,947.50	USD 2,022.10	USD 3,925.40
10	74059	MOTION SENSOR ENCLOSURE – COVERT CAMERA	USD 115.00	USD 1,150.00	USD 391.00	USD 759.00
10	50118	LOUROE MICROPHONE (POE)	USD 182.61	USD 1,826.10	USD 620.90	USD 1,205.20
5	50127	POS-X TOUCHPANEL W/ 8GB RAM, 500GB SSD HD	USD 2,434.78	USD 12,173.90	USD 4,139.15	USD 8,034.75
5	74056	TOUCH PANEL WALL MOUNT	USD 44.10	USD 220.50	USD 74.95	USD 145.55
5	50070	AXON TOUCH PANEL SOFTWARE	USD 1,500.00	USD 7,500.00	USD 2,550.00	USD 4,950.00
2	50071	AXON STREAMING SERVER LICENSE (PER SERVER)	USD 1,750.00	USD 3,500.00	USD 1,190.00	USD 2,310.00
10	50055	INTERVIEW ROOM UNLIMITED EVIDENCE.COM LICENSE YEAR 1 PAYMENT	USD 1,188.00	USD 11,880.00	USD 4,039.20	USD 7,840.80

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT (\$)	NET TOTAL
5	85170	INTERVIEW ROOM, INSTALL AND SETUP	USD 2,500.00	USD 12,500.00	USD 4,250.00	USD 8,250.00
Year 1 Total Before Discounts:						USD 60,393.70
Year 1 Discount:						USD 20,533.80
Year 1 Net Amount Due:						USD 39,859.90

Year 2

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT (\$)	NET TOTAL
10	50056	INTERVIEW ROOM UNLIMITED EVIDENCE.COM LICENSE YEAR 2 PAYMENT	USD 1,188.00	USD 11,880.00	USD 0.00	USD 11,880.00
5	50074	AXON TOUCH PANEL SOFTWARE MAINTENANCE ANNUAL PAYMENT	USD 300.00	USD 1,500.00	USD -755.00	USD 2,255.00
2	50072	AXON STREAMING SERVER SOFTWARE MAINTENANCE ANNUAL PAYMENT	USD 350.00	USD 700.00	USD 0.00	USD 700.00
Year 2 Total Before Discounts:						USD 14,080.00
Year 2 Net Amount Due:						USD 14,835.00

Year 3

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT (\$)	NET TOTAL
10	50057	INTERVIEW ROOM UNLIMITED EVIDENCE.COM LICENSE YEAR 3 PAYMENT	USD 1,188.00	USD 11,880.00	USD 0.00	USD 11,880.00
5	50074	AXON TOUCH PANEL SOFTWARE MAINTENANCE ANNUAL PAYMENT	USD 300.00	USD 1,500.00	USD -755.00	USD 2,255.00
2	50072	AXON STREAMING SERVER SOFTWARE MAINTENANCE ANNUAL PAYMENT	USD 350.00	USD 700.00	USD 0.00	USD 700.00
Year 3 Total Before Discounts:						USD 14,080.00
Year 3 Net Amount Due:						USD 14,835.00

Year 4

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT (\$)	NET TOTAL
10	50058	INTERVIEW ROOM UNLIMITED EVIDENCE.COM LICENSE YEAR 4 PAYMENT	USD 1,188.00	USD 11,880.00	USD 0.00	USD 11,880.00
5	50074	AXON TOUCH PANEL SOFTWARE MAINTENANCE ANNUAL PAYMENT	USD 300.00	USD 1,500.00	USD -755.00	USD 2,255.00
2	50072	AXON STREAMING SERVER SOFTWARE MAINTENANCE ANNUAL PAYMENT	USD 350.00	USD 700.00	USD 0.00	USD 700.00
Year 4 Total Before Discounts:						USD 14,080.00
Year 4 Net Amount Due:						USD 14,835.00

Year 5

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT (\$)	NET TOTAL
10	50059	INTERVIEW ROOM UNLIMITED EVIDENCE.COM LICENSE YEAR 5 PAYMENT	USD 1,188.00	USD 11,880.00	USD 0.00	USD 11,880.00

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT (\$)	NET TOTAL
5	50074	AXON TOUCH PANEL SOFTWARE MAINTENANCE ANNUAL PAYMENT	USD 300.00	USD 1,500.00	USD -755.00	USD 2,255.00
2	50072	AXON STREAMING SERVER SOFTWARE MAINTENANCE ANNUAL PAYMENT	USD 350.00	USD 700.00	USD 0.00	USD 700.00

Year 5 Total Before Discounts: USD 14,080.00

Year 5 Net Amount Due: USD 14,835.00

Subtotal USD 99,199.90

Estimated Shipping & Handling Cost USD 214.62

Grand Total USD 99,414.52

### Hardware Shipping Estimate

Typically, hardware shipment occurs between 4 – 6 weeks after purchase date. Product availability for new or high demand products may impact delivery time.

### Axon Enterprise, Inc.'s Sales Terms and Conditions for Direct Sales to End User Purchasers

By signing this Quote, you are entering into a contract and you certify that you have read and agree to the provisions set forth in this Quote and Axon's Master Services and Purchasing Agreement posted at <https://www.axon.com/legal/sales-terms-and-conditions>. You represent that you are lawfully able to enter into contracts and if you are entering into this agreement for an entity, such as the company, municipality, or government agency you work for, you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, do not sign this Quote.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name (Print): \_\_\_\_\_ Title: \_\_\_\_\_

PO# (if needed): \_\_\_\_\_

Quote: Q-114631-5

Please sign and email to Geoff Matthews at [gmatthews@taser.com](mailto:gmatthews@taser.com) or fax to

THANK YOU FOR YOUR BUSINESS!

'Protect Life'® and TASER® are registered trademarks of Axon Enterprise, Inc, registered in the U.S.  
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Jan 12, 2018 9:04:08 AM EST

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Project 183012-Axon Interview Room

☒ Account types
 ☒ Assets
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 ☒ Revenues
 ☒ Encumbrances
 ☒ Miscellaneous info
 ☒ Pending transactions
 ☒ Pre-encumbrances
 ☒ Project detail balance

Project Information

Description: Axon Interview Room  
 Status: Active  
 Estimate: 41,000.00  
 Type: GF General Fund  
 Sub type: EQ Equipment & Machinery  
 Start/stop dates: 1/01/2018 -  
 1st month of FY: 00  
 Source of funds:

Project Code

There are no user defined code fields for this project

Project Year-to-Date

FY: 2018	Balance	41,000.00
Budget:		41,000.00
Actual:		.00
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

Project Life-to-Date

FY(s): 0000 - 9999	Balance	41,000.00
Budget:		41,000.00
Actual:		.00
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

Print

Cancel

Exit

Next project

Previous proj...

2017

2019

Project activit...

Change balan...

Account Number	Description	Budget	Actual
101-5050-412.86-12	Operating Equipment	41,000.00	



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-024

January 16, 2018

Board of Control  
City of Lakewood, Ohio 44107

**Subject: Award of Contract – City Hall Security Cameras – Division of Information Systems**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Finance, Division of Information Systems, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract with **U.S. Protective Services** in an amount **not to exceed \$70,000** for the purchase and installation of (68) high definition indoor & outdoor security cameras, associated mounting equipment, a network video recorder, software licenses, and hard drives for use by the Division of Police.

Surveillance Cameras will be purchased through U.S. Communities contract MA-IS-1540125 and GSA contract #GS-35F-400CA as authorized by Lakewood Codified Ordinances §111.04 allowing the City to purchase from agencies without the necessity of bidding.

Contracting Authority:	Ordinance 52-17 \$3,000,000
Contracting Balance:	\$2,746,241 / \$2,676,241
Funding:	General Fund
Account Distribution:	101-5050-412-86-12 Project #183019 \$70,000
Account Balance:	\$70,000 / \$0
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / C/C _____
Object Code:	City Hall Security Cameras
Commodity Code:	890-084
Bid Reference:	<b>U.S. Communities/GSA</b>

  
Kim Smith  
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



# Memo

**To:** Kim Smith, Purchasing Manager ✓  
**From:** Michael Coletta, Information Technology Manager *mc*  
**CC:** Jennifer Pae, Finance Director  
Keith Schuster, Assistant Finance Director  
Tim Malley, Police Chief  
**Date:** 1/8/2018  
**Re:** City Hall, Jail and Annex Cameras

---

I am proposing a purchase of 68 high-definition indoor and outdoor security cameras, associated mounting equipment, a network video recorder, software licenses, hard drives and installation services from U.S. Protective Services for use by the Division of Police. The areas to be covered are the entire City hall complex, the jail and the city hall annex. The reason for the requested purchase is to provide clearer video as well as align the recording system used for these cameras with the same system used for the citywide cameras.

The cameras, mounts and network video recorder are manufactured by ACTi and the hard drives are manufactured by Western Digital (see the attached quote). The pricing of each ACTi item is substantially better than GrayBar's U.S. Communities pricing which is 3% off list (MA-IS 1540125, Amendment 1). The pricing for the Western Digital hard drives is better than GSA pricing (\$271 vs. \$303.67 reference GS-35F-400CA)

The total cost for this purchase is \$68,729.06. I respectfully request the Board of Control to approve this purchase.

The funds needed to cover this expenditure reside in accounts 101-5050-412.86-12.



Proposal for City Hall, Jail and Annex

City Hall/ Police Dept/ Jail



Manufacturer/Model #	Description	Unit Cost	Quantity	Ext. Total
ACTi INR450	NVR Recorder	\$ 12,842.43	1	\$ 12,842.43
Western Digital WD-6NPURX	6TB Storage Disk	\$ 271.00	12	\$ 3,252.00
ACTi B85	2MP Zoom Dome	\$ 655.47	7	\$ 4,588.29
ACTi KCM5611	2MP Outdoor Box Camera	\$ 779.11	5	\$ 3,895.55
ACTi A81	3MP Zoom Dome	\$ 642.13	1	\$ 642.13
ACTi A82	5MP Zoom Dome	\$ 713.11	11	\$ 7,044.21
ACTi E72A	3MP Fixed Dome	\$ 311.04	13	\$ 4,043.52
ACTi E74A	3MP Fixed Dome	\$ 298.55	2	\$ 597.10
ACTi E77	10MP Fixed Dome	\$ 461.36	20	\$ 9,227.20
ACTi PMAX 1106	Box Camera Mount	\$ 20.49	5	\$ 102.45
ACTi PMAX 0333	Dome Mount	\$ 105.35	7	\$ 737.45
ACTi PMAX 0314	Dome Mount	\$ 52.88	10	\$ 528.80
Trednet	POE Switch	\$ 513.33	3	\$ 1,539.99
CAT5E Cable	CAT5E 1000' Roll	\$ 118.67	17	\$ 2,017.33
US Protective/ ACTi	System Program/Commissioning installtion and labor	LOT	LOT	\$ 13,206.22
<b>Total</b>				<b>\$ 64,264.67</b>

Annex

Manufacturer/Model #	Description	Unit Cost	Quantity	Ext. Total
ACTi ENR222	16 Channel NVR Recorder	\$ 716.53	1	\$ 716.53
Western Digital WD-6NPURX	6TB Storage Disk	\$ 271.00	1	\$ 271.00
ACTi E77	10MP Fixed Dome	\$ 461.36	1	\$ 461.36
ACTi D92	3MP Indoor Dome	\$ 161.65	8	\$ 1,293.20
Trednet	POE Switch	\$ 326.67	1	\$ 326.67
CAT5E Cable	CAT5E 1000' Roll	\$ 118.67	1	\$ 118.67
US Protective/ACTi	System Program/Commissioning installtion and labor	LOT	LOT	\$ 1,276.96
<b>Total</b>				<b>\$ 4,464.39</b>

Total for City Hall, Police Department/ Jail, Annex

\$68,729.06

City of Lakewood

US Protective Services

X \_\_\_\_\_

X CHUCK HAYES

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# Graybar Telecommunications Contract

[Home](#) > [Graybar Telecommunications](#) > [Graybar Telecommunications Contract](#)

## Telecommunication Supplies

### Lead Agency:

County of Los Angeles, California

### Contract Number:

MA-IS-1540125

3 year initial term, January 1, 2015 - December 31, 2017

**Contract has been extended one year through December 31, 2018**

Option to renew for (1) additional (1) year period remaining

For information on the Graybar Electrical Contract, click here.

For information on the Graybar LED Lighting Contract, click here.



### Contract Updates

New contract with extension added on November 22, 2017

## Postings

Number of suppliers who responded to RFP: 2

#### Posting Information:

U.S. Communities: Current Solicitations

Canadian MERX Public Tenders

Onvia Demand Star

County of Los Angeles

Association of Oregon Counties

State of Hawaii and Oregon

#### Date Posted:

Sept 5, 2014-Oct 2, 2014

Sept 5, 2014-Oct 2, 2014

Sept 5, 2014-Oct 2, 2014

Sept 5, 2014-Oct 2, 2014

Sept 5, 2014-Oct 2, 2014

Sept 5, 2014-Oct 2, 2014

### Contract Documents:

MA-IS-1540125

Attachment A Special Terms and Conditions

### RFP Documents:

RFP-IS-15255000

Appendix M-A Bid Price Sheet

Appendix M-B National Core List

Appendix M-C Local Core List

RFP-IS-15255000 Addendum Number One - Questions and Answers

RFP-IS-15255000 Posting Document

### Solutions

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GS-35F-400CA

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(1)

## Manufacturers/Brands

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## Price Range

\$  to \$

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## Search Results - Products

Found 1 products matching the following criteria.

Criteria: "GS-35F-400CA" and [Hard disk drives](#) and [WESTERN DIGITAL in manufacturer](#) and "wd-6npurx"

Sort by

Limit by price

Search within results

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----- ▾

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### **6TB PURPLE NV SATA INTELLIPOWER**

WD6NPURX

**\$327.83 EA**

5 days delivered ARO  
From 7 sources

6TB PURPLE NV  
SATA  
INTELLIPOWER  
64MB 3.5IN LARGE  
QTY  
DISCOUNT/APO/FPO  
email  
gsa@atnetworks.com  
SHIPPING MIGHT BE  
ADDITIONAL OVER  
50LB/OVERSIZE  
UPC=0718037838366

**Mfr:** WESTERN  
DIGITAL

**Contractor:** [A&T Networks](#) [GS-35F-400CA] ( [s](#) [d](#) [w](#) [o](#) [e](#) [w](#) )



Jan 12, 2018 9:02:39 AM EST

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Project 183019-City Hall

☒ Account types  
☒ Assets  
☒ Expenditures  
☒ Liabilities  
☒ Revenues  
☒ Encumbrances  
☒ Miscellaneous info  
☒ Pending transactions  
☒ Pre-encumbrances  
☒ Project detail balance

Project Information

Description: City Hall SecurityCameras  
Status: Active  
Estimate: 70,000.00  
Type: GF General Fund  
Sub type: EQ Equipment & Machinery  
Start/stop dates: 1/01/2018 -  
1st month of FY: 00  
Source of funds:

Project Code

There are no user defined code fields for this project

Project Year-to-Date

FY: 2018	Balance	70,000.00
Budget:		70,000.00
Actual:		.00
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

Project Life-to-Date

FY(s): 0000 - 9999	Balance	70,000.00
Budget:		70,000.00
Actual:		.00
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

Print

Cancel

Exit

Next project

Previous proj...

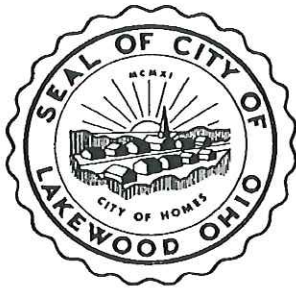
2017

2019

Project activit...

Change balan...

Account Number	Description	Budget	Actual
101-5050-412.86-12	Operating Equipment	70,000.00	



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-025

January 16, 2018

Board of Control  
City of Lakewood, Ohio 44107


**Subject: Renew Contract – MARC's Radio Communication/Subscription Service**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Finance; Division of Information Systems, and the attached letter of recommendation, I am submitting for your consideration this request to renew a requirement contract with the Treasurer, State of Ohio, MARC'S Division (a division within the Ohio DAS (Dept of Administrative Services) in the amount of \$63,156 to provide radio communication and subscription services to the City's safety forces and their use of MARC'S portable & mobile radio equipment for Fiscal Year 2018; to be paid quarterly.

Treasurer, State of Ohio is a sole source provider for these Communication/Subscription Services.

Contracting Authority:	Ordinance 43-17 \$100,000
Contracting Balance:	\$100,000 / \$43,844
Funding:	General Fund
Account Distribution:	101-5050-412-30-10 \$60,000
Account Balance:	\$60,000 / (\$3,156)
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / C/C _____
Object Code:	Radio Broadcasting Services
Commodity Code:	915-041
Bid Reference:	Sole Source - Proprietary

  
Kim Smith  
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jenn Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



# Memo

**To:** Kim Smith, Purchasing Manager  
**From:** Michael Coletta, Information Systems Manager *MC*  
**CC:** Jennifer Pae, Finance Director  
Keith Schuster, Assistant Finance Director  
**Date:** 12/27/2017  
**Re:** 2018 MARCS Radio Subscription Service

---

I recommend that the City of Lakewood renew the radio subscription service contract with Ohio MARCS for 2018 for use by the Lakewood Police, Fire, EMS and Public Works divisions. The service is billed quarterly.

I respectfully request that the Board of Control approve the requested service agreement with Ohio MARCS, a division within the Ohio DAS (Department of Administrative Services). The dollars to cover the total estimated expense of \$63,156.00 are budgeted and reside in the following account: 101-5050-412.30-10.



Jan 11, 2018 10:21:17 AM EST

File Edit Commands Help

SUPERION  
NavLine

101-5050-412 30-10

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement car

Print

Cancel

Exit

Previous acc...

Next account

2017

2019

Account activi...

Pending trans...

Images

Budget alloca...

Account information

Professional Services / Other

Fiscal year: 2018 Dr

Budget: 60,000.00

Committed: 67,656.00

Balance: 7,656.00-

Project Data

Project Entry Optional

Q 093006 Windows Convers .00

Q 123012 SharePoint .00

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	.00	.00
Q 02 February	.00	.00
Q 03 March	.00	.00
Q 04 April	.00	.00
Q 05 May	.00	.00

Payment information

Vendor	(* indicates pending)	Total
--------	-----------------------	-------

Encumbrances

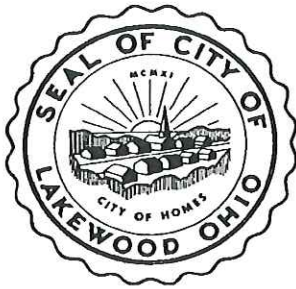
PO #	Vendor	Balance
------	--------	---------

Pre Encumbrances

Type	Req/PO	Project	Balance
RQ	0000029963		63,156.00
RQ	0000030213		4,500.00

Segment/Balance Details

Fund	101	General Fund	Original Budget	60,000.00
Department	50	Finance	Revised Budget	.00
Division	50	Information Systems	Current expenditures	.00
Activity basic	41	General Government	YTD expenditures	.00
Sub activity	2	General Government	Unposted expenditures	.00
Element	30	Professional Services	Encumbrances	.00
Object	10	Other	Unposted encumbrances	.00
			Pre-encumbrances	67,656.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-026

January 16, 2018

Board of Control  
City of Lakewood, Ohio 44107

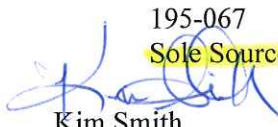
**Subject: Award Contract – Precinct Manager Web Hosting, Annual Support & Maintenance**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Finance, Division of Information Systems, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract with **Right Stuff Software Corporation** in the amount of **\$41,400** to provide **Web Hosting, Annual Support & Maintenance of Precinct Manager, the city's cloud-based Employee Time & Attendance System for fiscal year 2018.**

Right Stuff Software Corporation submitted the best responsive and responsible proposal for the Employee Time & Attendance System as outlined in RFP No. 13-011. Web Hosting, Annual Support & Maintenance is required to maintain system as a sole source provider.

Contracting Authority:	Ordinance 43-17 \$550,000
Contracting Balance:	\$550,000 / \$509,000
Funding:	General Fund
Account Distribution:	101-5050-412-52-07 \$509,000
Account Balance:	\$509,000 / \$467,600
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / C/C _____
Object Code:	Service Agreements - Computers
Commodity Code:	195-067
Bid Reference:	<b>Sole Source - Proprietary</b>

  
Kim Smith  
Purchasing Manager

	Approved	Disapproved	Date
<b>Joseph J. Beno PE, Director of Public Works</b>	_____	_____	_____
<b>Kevin M. Butler, Director of Law</b>	_____	_____	_____
<b>Jennifer Pae, Director of Finance</b>	_____	_____	_____
<b>Michael P. Summers Mayor</b>	_____	_____	_____

# Memo

**To:** Kim Smith, Purchasing Manager  
**From:** Michael Coletta, Information Systems Manager *MC*  
**CC:** Jennifer Pae, Finance Director  
Keith Schuster, Assistant Finance Director  
Jean Yousefi, Human Resources Director  
**Date:** 12/27/2017  
**Re:** 2018 Right Stuff Precinct Manager

---

This is a request to fund the hosting, annual support and maintenance costs of Precinct Manager from Right Stuff Software Corporation for the period January thru December 2018. This is the cloud-based time and attendance system used throughout the City of Lakewood.

The total is not to exceed \$41,400. The funds to cover this expense will reside in account 101-5050-412.52-07.

I respectfully request that the Board of Control approve my recommendation to fund this purchase.





**Right Stuff**  
SOFTWARE

Right Stuff Software Corporation  
4036 North Hampton Drive  
Powell, Ohio 43065

614.734.1899 Office  
[www.rightstuffsoftware.com](http://www.rightstuffsoftware.com)

Jean M. Yousefi, SPHR  
Director of Human Resources  
City of Lakewood  
12650 Detroit Ave.  
Lakewood, OH 44107

July 11, 2017

Dear Ms. Yousefi:

This letter contains a contract renewal to begin January 1, 2018 for a three year period thru December 31, 2020.

This fee covers the same support that is provided in your current contract. Licensing includes business hour email and phone support. This support includes system setup changes that can occur with periodic assignment changes and general personnel setup alterations. Year-end activities are also covered under this fee, which can include holiday generation and leave bank adjustments.

This fee also covers any software releases that are needed to support the program.

The updated rate(s) to begin January 1, 2018:

Licensing (support and maintenance): Annual: **\$33,000**

Hosting: Annual: **\$8,400**

Sincerely,

Richard S. Lubanovic, Jr.  
President



**Right Stuff**  
SOFTWARE

Jan 11, 2018 2:05:53 PM EST

File Edit Commands Help

Print screen

101-5050-412.52-07

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & code

Pending by date

Pending by code

Pending by year & code

Procurement card

Print

Cancel

Exit

Previous acc...

Next account

2017

2019

Account activ...

Pending trans...

Images

Budget alloca...

Account information

Service Agreements / Computer

Fiscal year: 2018

Budget: 509,000.00

Committed: 154,682.70

Balance: 354,317.30

Project Data

Project Entry Optional

103002 Code Enforcemen

123012 SharePoint

163011 Fiber Network C

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
01 January	5,154.02	5,154.02
02 February	.00	5,154.02
03 March	.00	5,154.02
04 April	.00	5,154.02
05 May	.00	5,154.02

Payment information

Vendor (\* indicates pending)

MCPC, INC.

Total 5,154.02

Encumbrances

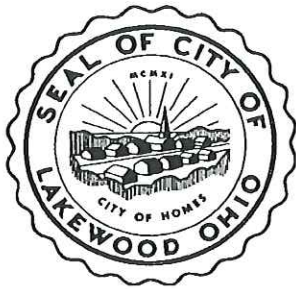
PO #	Vendor	Balance
088002	SPRINT	8,800.00
088183	MCPC, INC.	4,712.02
088184	VISION SOLUTIONS, INC	1,600.00
088185	CDW GOVERNMENT, INC.	4,174.09
088186	FIS AVANTGARD LLC	765.00
088199	FIS AVANTGARD LLC	1,350.00
088200	CDW GOVERNMENT, INC.	4,500.00

Pre Encumbrances

Type	Req/PO	Project	Balance
RQ	0000029966		10,188.00
RQ	0000029969		41,400.00
RQ	0000030023		24,000.00
RQ	0000030031		5,250.00
RQ	0000030040		17,300.00
RQ	0000030187		7,000.00

Segment/Balance Details

Fund	101	General Fund	Original Budget	509,000.00
Department	50	Finance	Revised Budget	.00
Division	50	Information Systems	Current expenditures	5,154.02
Activity basic	41	General Government	YTD expenditures	.00
Sub activity	2	General Government	Unposted expenditures	.00
Element	52	Service Agreements	Encumbrances	37,353.54
Object	07	Computer	Unposted encumbrances	.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-027

January 16, 2018

Board of Control  
City of Lakewood, Ohio 44107

**Subject: Award Contract – GPS Data Plan Service**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Finance; Division of Information Systems, and the attached letter of recommendation, I am submitting for your consideration this request to award a requirement contract with **Sprint** in an amount not to exceed **\$8,800** for annual Geotab and Data Plan Service for GPS locating services of 31 Public Works Vehicles for Fiscal Year 2018.

GPS Data Plan Services will be purchased through GSA Federal Supply Schedule Contract GS-35F-0329L as authorized by Lakewood Codified Ordinances §111.04 Bidding, allowing the City to purchase from agencies without the necessity of bidding.

Contracting Authority:	Ordinance 43-17 \$550,000
Contracting Balance:	\$509,000 / \$500,200
Funding:	General Fund
Account Distribution:	101-5050-412-52-07 \$509,000
Account Balance:	\$467,600 / \$458,800
Contract Approved by Law:	Yes ____ / No ____ / PO ____ / C/C ____
Object Code:	Service Agreements - Computer
Commodity Code:	220-034
Bid Reference:	<b>U.S. General Services Administration</b>

Kim Smith  
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers Mayor	_____	_____	_____



# Memo

**To:** Kim Smith, Purchasing Manager  
**From:** Michael Coletta, Information Systems Manager *mc*  
**CC:** Jennifer Pae, Finance Director  
Keith Schuster, Assistant Finance Director  
**Date:** 12/27/2017  
**Re:** Sprint GSA Geotab Service and Data Plan Service 2018

---

I respectfully request that the Board of Control approve my recommendation to approve the expenditures related to the Sprint GSA Geotab Service and Data Plan Service for 2018. The cost of approximately \$685/month (not to exceed \$8,800 annually) will be for GPS locating services for 31 Public Works vehicles. The pricing is provided through the Sprint GSA Federal Supply Schedule Contract GS-35F-0329L. The budgeted funds reside in account 101-5050-412.52-07.

Jan 11, 2013 2:05:28 PM EST

File Edit Commands Help

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101-5050-412.52-07

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement car

Account information

Service Agreements / Computer

Fiscal year: 2018

Budget: 509,000.00

Committed: 154,682.70

Balance: 354,317.30

Project Data

Project Entry Optional

103002 Code Enforcemen

123012 SharePoint

163011 Fiber Network C

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
01 January	5,154.02	5,154.02
02 February	.00	5,154.02
03 March	.00	5,154.02
04 April	.00	5,154.02
05 May	.00	5,154.02

Payment information

Vendor (\* indicates pending)

MCPC, INC.

Total 5,154.02

Encumbrances

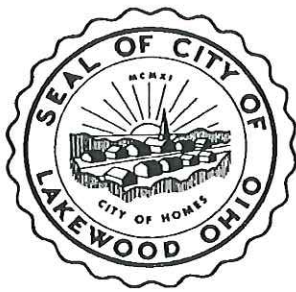
PO #	Vendor	Balance
088002	SPRINT	8,800.00
088183	MCPC, INC.	4,712.02
088184	VISION SOLUTIONS, INC	1,600.00
088185	CDW GOVERNMENT, INC.	4,174.09
088186	FIS AVANTGARD LLC	765.00
088199	FIS AVANTGARD LLC	1,350.00
088200	CDW GOVERNMENT, INC.	4,500.00

Pre Encumbrances

Type	Req/PO	Project	Balance
RQ	0000029966		10,188.00
RQ	0000029969		41,400.00
RQ	0000030023		24,000.00
RQ	0000030031		5,250.00
RQ	0000030040		17,300.00
PO	0000030187		7,000.00

Segment/Balance Details

Fund	101	General Fund	Original Budget	509,000.00
Department	50	Finance	Revised Budget	.00
Division	50	Information Systems	Current expenditures	5,154.02
Activity basic	41	General Government	YTD expenditures	.00
Sub activity	2	General Government	Unposted expenditures	.00
Element	52	Service Agreements	Encumbrances	37,353.54
Object	07	Computer	Unposted encumbrances	.00
			Pre-encumbrances	312,375.14



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-028

January 16, 2016

Board of Control  
City of Lakewood, Ohio 44107

**Subject: Award Contract – Government Transparency & Encoding Appliance Service**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Finance; Division of Information Systems, and the attached letter of recommendation, I am submitting for your consideration this request to award a requirement contract with Granicus, Inc. for Government Transparency & Encoding Appliance Service in an amount not to exceed \$10,188 (\$849/month) for annual Online Webcasting & Storage of City Council meetings, Boards & Commission meetings and any other meetings the city may want to present online for Fiscal Year 2018.

GPS Data Plan Services will be purchased through GSA Federal Supply Schedule Contract GS-35F-0074S as authorized by Lakewood Codified Ordinances §111.04 Bidding, allowing the City to purchase from agencies without the necessity of bidding.

Contracting Authority:	Ordinance 43-17 \$550,000
Contracting Balance:	\$500,200 / \$490,012
Funding:	General Fund
Account Distribution:	101-5050-412-52-07 \$509,000
Account Balance:	\$458,800 / \$448,612
Contract Approved by Law:	Yes ____ / No ____ / PO ____ / C/C ____
Object Code:	Service Agreements - Computer
Commodity Code:	220-034
Bid Reference:	U.S. General Services Administration

Kim Smith  
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers Mayor	_____	_____	_____



# Memo

**To:** Kim Smith, Purchasing Manager  
**From:** Michael Coletta, Information Systems Manager *MC*  
**CC:** Jennifer Pae, Finance Director  
Keith Schuster, Assistant Finance Director  
**Date:** 12/27/2017  
**Re:** Granicus Government Transparency and Encoding Appliance Service 2018

---

I respectfully request that the Board of Control approve my recommendation to approve the expenditures related to the Granicus Government Transparency and Encoding Appliance Service for 2018. The cost is \$849/month (not to exceed \$10,188 annually) and provides the City of Lakewood online webcasting and storage of City Council meetings, Boards and Commission meetings and any other meetings the city may want to present online. This pricing is per a 36-month contract which commenced 5/9/2016. This pricing is below GSA Contract # GS-35F-0074S (The Winvale Group, \$1,531.49/month). The budgeted funds reside in account 101-5050-412.52-07.



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Category ▾

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[Enlarge/More Views >>](#)

**\$95.72 EA**

sold and shipped by  
[THE WINVALE GROUP](#)

GRANICUS - LEGISTAR ADD-ON--MUNICODE INT 0

**Mfr Part No.:** SAS4009  
**Manufacturer:** GRANICUS  
**Contract No.:** GS-35F-0074S (ends:  
Nov 17, 2020)  
**MAS Schedule/SIN:** 70/132-52  
**Warranty:** STANDARD  
WARRANTY  
**Made In:** UNITED STATES OF  
AMERICA



Disaster Purchasing items



Cooperative Purchasing items

• Desc

Granicus - Legistar Add-On--Municode  
Integration

### Compare Available Sources

Quantity:

[Add to Cart](#)

**Instructions:** Select price below, enter qty at left, then Add to Cart. To view another contractor description, simply select the Contractor in the list below.

◆ Indicates when volume discounts are offered.

	<u>Price/Unit</u> ◆	<u>Contractor</u> ◆	<u>Socio</u>	<u>Photo</u>	<u>Deliv</u> <u>Days</u> ◆	<u>Min</u> ◆	<u>FOB/Shipping</u> ◆
◎	<b>\$95.72 EA</b>	<b>THE WINVALE GROUP</b>	S		30 days delivered ARO	\$1,000.00	<u>D-CONUS</u> <u>ND-AK,PR,HI</u>

Jan 11, 2018 2:05:46 PM EST

File Edit Commands Help

Print screen RION

Navigation

101-5050-412.52-07

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement car

Account information

Service Agreements / Computer

Fiscal year: 2018

Budget: 509,000.00

Committed: 154,682.70

Balance: 354,317.30

Project Data

Project Entry Optional

Q 103002 Code Enforcement

Q 123012 SharePoint

Q 163011 Fiber Network C

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	5,154.02	5,154.02
Q 02 February	.00	5,154.02
Q 03 March	.00	5,154.02
Q 04 April	.00	5,154.02
Q 05 May	.00	5,154.02

Payment information

Vendor: (\* indicates pending)

Q MCPC, INC. 5,154.02

Encumbrances

PO #	Vendor	Balance
Q 088002	SPRINT	8,800.00
Q 088183	MCPC, INC.	4,712.02
Q 088184	VISION SOLUTIONS, INC	1,600.00
Q 088185	CDW GOVERNMENT, INC.	4,174.09
Q 088186	FIS AVANTGARD LLC	765.00
Q 088199	FIS AVANTGARD LLC	1,350.00
Q 088200	CDW GOVERNMENT, INC.	4,500.00

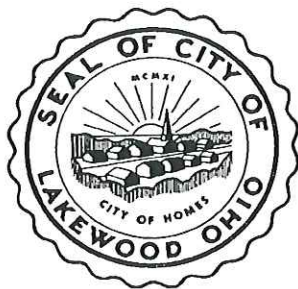
Pre Encumbrances

Type	Req/PO	Project	Balance
RQ	0000029966		10,188.00
RQ	0000029969		41,400.00
RQ	0000030023		24,000.00
RQ	0000030031		5,250.00
RQ	0000030040		17,300.00
RO	0000030187		7,000.00

Segment/Balance Details

Fund	101	General Fund	Original Budget	509,000.00
Department	50	Finance	Revised Budget	.00
Division	50	Information Systems	Current expenditures	5,154.02
Activity basic	41	General Government	YTD expenditures	.00
Sub activity	2	General Government	Unposted expenditures	.00
Element	52	Service Agreements	Encumbrances	37,353.54
Object	07	Computer	Unposted encumbrances	.00





12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-029

January 16, 2018

Board of Control  
City of Lakewood, Ohio 44107

**Subject: Award Contract – Madison-Riverside Drop Manhole Modification & Rehabilitation Project**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Engineering, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to Marra Services, Inc. in an amount not to exceed \$671,550 to perform the Madison-Riverside Drop Manhole Modifications & Rehabilitation Project as outlined in Bid No. 17-027. Contract award is the base bid of \$610,500 plus contingencies.

Marra Services, Inc. submitted the lowest and best responsive and responsible bid for this project.

Contracting Authority:	Ordinance 49-17 \$11,500,000
Contracting Balance:	\$11,486,260 / \$10,814,710
Funding:	Enterprise Fund
Account Distribution:	510-3070-431-84-75 Proj #189003 \$672,000
Account Balance:	\$672,000 / \$450
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / C/C _____
Object Code:	Madison Drop Chamber
Commodity Code:	913-045
Bid Reference:	Bid No. 17-027

Kim Smith  
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director Public Director	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



---

## M E M O R A N D U M

---

**DATE:** January 4, 2018  
**TO:** Kim Smith - Procurement Officer  
**FROM:** Mark Papke, PE, CPESC – City Engineer MKP  
**RE:** Madison-Riverside Drop Manhole Modification & Rehabilitation Project

**BID NO. 17-027**

The above referenced project was advertised as required by Ohio Revised Code and City of Lakewood Codified Ordinances. The bid opening was held on December 22, 2017 of which four (4) bids were received. The bid results have been tabulated on the attached bid sheet. The Engineer's Opinion of Probable Construction Cost is \$606,000. The following table summarizes the bid results.

Contractor	Total Bid Amount
Marra Services	\$610,500.00
Quadex Lining Systems, LLC	\$611,370.00
Nerone & Sons, Inc.	\$788,000.00
Terrace Construction Co., Inc.	\$854,429.35

It should be noted that Nerone & Sons, Inc. included an alternate substitute cementitious liner rather than the specified Geopolymer Lining System for a savings of \$251,000. The tensile and bond strengths of the cementitious liner are less than the specified requirements. The cementitious liner was considered during the preliminary engineering and AECOM (Designer of Record) recommended and specified the Geopolymer liner based on their engineering judgment, the type of structure, subjected water forces, and experience. Therefore, it is recommended that the Geopolymer liner be installed.

The lowest and best bid was received from Marra Services in the amount of \$610,500. We have worked with Marra Services on multiple projects with satisfactory results. Upon bid review and approval by the Law Director and Finance Director, it is recommended that the City of Lakewood award the Madison-Riverside Drop Manhole Modification & Rehabilitation Project to Marra Services in the amount of \$610,500 and that \$61,050 in contingency be reserved for unforeseeable items. **The total requested BOC approval amount is \$671,550.**

The project administration and inspection will be handled by the Lakewood Engineering and Construction.

Please contact me with any questions.

NOTE "D"

- a. Each Bidder is to list all Addenda issued prior to the openings of bids on the second page hereof. Failure to list all such Addenda may result in rejection of the bid.
- b. Each Bidder is cautioned to bid on the "Standards" specified and to enter on the "Substitution Sheet" all material, which the Bidder wishes to have considered for possible substitution.
- c. Each Bidder shall complete and sign the Bidder Qualification Statement, the MacBride Principles Disclosure Statement, and the Non-Collusion Affidavit attached hereto and incorporated herein.
- d. Each Bidder shall sign and have its insurance agent sign the Insurance Requirements Checklist.

NOTE "E" NON-COLLUSION AFFIDAVIT

State of Ohio, County of Cuyahoga,

Nicholas Marra (the "Affiant"), being first duly sworn according to law states:

1. Individual Only: That the Affiant is an individual doing business under the name of \_\_\_\_\_ in the City of \_\_\_\_\_, State of \_\_\_\_\_;

Partnership Only: That the Affiant is the duly authorized representative of a partnership doing business under the name of \_\_\_\_\_ in the City of \_\_\_\_\_, State of \_\_\_\_\_;

Corporation Only: That the Affiant is the duly authorized, qualified and acting Vice President of Marra Services, Inc a corporation organized and existing under the laws of the State of Ohio; and, that the Affiant of the partnership or corporation referred to above, as applicable, is filing herewith a bid to the City of Lakewood in conformity with the Contract Documents;

2. Corporation Only: Affiant further states that the following is a complete accurate list of the officers, directors and attorneys of the corporation:

President: Ciara A. Marra Vice President: Nicholas Marra

Secretary: NONE Treasurer: NONE

Attorneys: Climaco, LeFkowitz, Peca, GeroFol, LPA Directors: NONE

and, that the following officers are duly authorized to execute contracts on behalf of the corporation: Ciara Marra, Nicholas Marra



Jan 12, 2018 9:04:50 AM EST  
File Edit Commands Help  
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NavTime

Project 189003-Madison  
☒ Account types  
☒ Assets  
☒ Expenditures  
☒ Liabilities  
☒ Revenues  
☒ Encumbrances  
☒ Miscellaneous info  
☒ Pending transactions  
☒ Pre-encumbrances  
☒ Project detail balance

**Project Information**  
Description: Madison Drop Chamber  
Status: Active  
Estimate: 672,000.00  
Type: CP Capital Projects  
Sub type: SW Sewer Improvements  
Start/stop dates: 1/01/2018 -  
1st month of FY: 00  
Source of funds:

**Project Year-to-Date**  

FY: 2018	Balance	672,000.00
Budget:		672,000.00
Actual:		.00
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

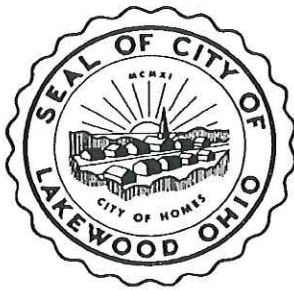
**Project Code**  
There are no user defined code fields for this project

**Project Life-to-Date**  

FY(s): 0000 - 9999	Balance	672,000.00
Budget:		672,000.00
Actual:		.00
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

Print  
Cancel  
Exit  
Next project  
Previous proj...  
2017  
2019  
Project activit...  
Change balan...

Account Number	Description	Budget	Actual
510-3070-431.84-75	Sewer Capital Repair Prog	672,000.00	



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-030

January 16, 2018

Board of Control  
City of Lakewood, Ohio 44107


**Subject: Amend Contract – Aerial Sewer Pipe Wrap over I-90 (CUY-90-07.74 PCS ODOT PID No. 102194) Project**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works; Division of Engineering, and the attached letter of recommendation, I am submitting for your consideration this request to amend a contract with Terrace Construction Co., Inc. in the amount of \$7,400 for the Aerial Sewer Pipe Wrap over I-90 Project (CUY-90-07.74 PCS ODOT PID No. 102194). Contract award to Terrace Construction Co. now totals \$285,000. Project to be paid directly by ODOT to contractor.

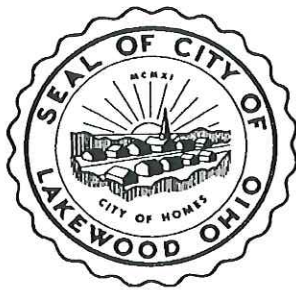
Terrace Construction Co., Inc. submitted the best responsive and responsible bid for this project, as outlined in Bid No. 17-007.

Contracting Authority:	Ordinance 49-17 \$11,500,000
Contracting Balance:	\$10,814,710 / \$10,807,310
Funding:	Enterprise Fund
Account Distribution:	510-3070-431-30-10 Project #169006 \$26,000
Account Balance:	(\$5,659) / (\$5,659)
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / C/C _____
Object Code:	Wrap I-90 Sewer
Commodity Code:	959-065
Bid Reference:	Bid No. 17-007

  
Kim Smith  
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jenn Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____





12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-031

January 16, 2018

Board of Control  
City of Lakewood, Ohio 44107

**Subject: Amend Contract – Professional Services Contract – Re: Aerial Sewer Pipe Wrap over I-90  
(CUY-90-07.74 PCS ODOT PID No. 102194) Project**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works; Division of Engineering, and the attached letter of recommendation, I am submitting for your consideration this request to amend a requirement contract with DLZ Ohio, Inc. in the amount of \$7,709 for Professional Construction Administration and Inspection Services of the Aerial Sewer Pipe Wrap over I-90 Project (CUY-90-07.74 PCS ODOT PID No. 102194). Contract award to DLZ Ohio, Inc. now totals \$25,451. Services to be reimbursed by ODOT to the City.

DLZ Ohio, Inc. was chosen to perform these Professional Services based on their response to the City's RFP.

Contracting Authority:	Ordinance 49-17 \$11,00,000
Contracting Balance:	\$10,807,310 / \$10,799,601
Funding:	Enterprise Fund
Account Distribution:	510-3070-431-30-10 Project #169006 \$26,000
Account Balance:	(\$5,659) / (\$5,659)
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / C/C _____
Object Code:	Wrap I-90 Sewer
Commodity Code:	918-042
Bid Reference:	RFP

Kim Smith  
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jenn Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____







DEPARTMENT OF PUBLIC WORKS  
DIVISION OF ENGINEERING &  
CONSTRUCTION

JOE BENO, PE  
Director of Public Works  
MARK PAPKE, PE, CPESC  
City Engineer

## Memo

To: Kim Smith – Purchasing Manager  
From: Mark Papke, PE, CPESC – City Engineer *MKP*  
Date: January 4, 2018  
Re: Lakewood Project No. 169006 & Bid No. 17-007  
CUY-90-07.74 PCS (Aerial Sewer Pipe Wrap over I-90) ODOT PID No. 102194

The above referenced project had some cost overruns that require Board of Control approval in order for ODOT to process. The pipe wrap extended an additional 11 feet, concrete patching of the piers were 16 sf over plan quantity, and Law Enforcement Officer with patrol car were 191 hours over the plan quantity. Additionally, the safety vandal fence will require replacement and the terms are still in the process of being negotiated between Terrace and ODOT.

I recommend that the Board of Control approve an additional amount of \$7,400 to cover these unforeseen costs which would be paid directly by ODOT.



DEPARTMENT OF PUBLIC WORKS  
DIVISION OF ENGINEERING &  
CONSTRUCTION

JOE BENO, PE  
Director of Public Works  
MARK PAPKE, PE, CPESC.  
City Engineer

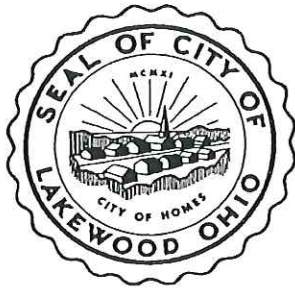
## Memo

To: Kim Smith – Purchasing Agent  
From: Mark K. Papke, PE, CPESC – City Engineer *MKP*  
Date: January 4, 2018  
Re: Lakewood Project No. 169006 – Construction Administration & Inspection  
CUY-90-07.74 PCS (Aerial Sewer Pipe Wrap over I-90) ODOT PID No. 102194

The estimated hours for the above referenced project were exceeded due to scheduling issues that Terrace experienced. Terrace had difficulties in coordinating traffic control with ODOT's resurfacing contractor Karvo that extended the schedule amounting to 95 additional inspection hours.

I am recommending that the Board of Control approve the increased costs of \$7,709 by DLZ which is expected to be reimbursed by ODOT.

Please contact me with any questions.



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-17-098

April 3, 2017

Board of Control  
City of Lakewood, Ohio 44107


**Subject: Award Contract – Aerial Sewer Pipe Wrap over I-90 (CUY-90-07.74 PCS ODOT PID No. 102194) Project**

Dear Members of the Board:





Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works; Division of Engineering, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract with **Terrace Construction Co., Inc.** in an amount not to exceed **\$277,600** for the Aerial Sewer Pipe Wrap over I-90 Project (CUY-90-07.74 PCS ODOT PID No. 102194). Contract award is a base bid of \$252,344 plus 10% for contingencies. **Project to be paid directly by ODOT to contractor.**

Terrace Construction Co., Inc. submitted the best responsive and responsible bid for this project, as outlined in Bid No. 17-007.

Contracting Authority:	Ordinance 49-16 \$11,000,000
Contracting Balance:	\$7,195,629 / \$6,918,029
Funding:	Enterprise Fund
Account Distribution:	510-3070-431-30-10 Project #169006 \$26,000
Account Balance:	(\$11,141) / (\$11,141)
Contract Approved by Law:	Yes _____ / No _____ / PO _____
Object Code:	Wrap I-90 Sewer
Commodity Code:	959-065
Bid Reference:	Bid No. 17-007

  
Kim Smith  
Purchasing Manager

*Original  
Contract Award*

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works		_____	4/3/17
Kevin M. Butler, Director of Law		_____	4/3/17
Jenn Pae, Director of Finance		_____	4/3/17
Michael P. Summers, Mayor		_____	4-3-17







12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-17-099

April 3, 2017

Board of Control  
City of Lakewood, Ohio 44107


Subject: Award Contract – Professional Services Contract – Re: Aerial Sewer Pipe Wrap over I-90  
(CUY-90-07.74 PCS ODOT PID No. 102194) Project

Dear Members of the Board:




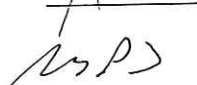
Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works; Division of Engineering, and the attached letter of recommendation, I am submitting for your consideration this request to award a requirement contract with **DLZ Ohio, Inc.** an amount not to exceed **\$17,742** for Professional Construction Administration and Inspection Services of the Aerial Sewer Pipe Wrap over I-90 Project (CUY-90-07.74 PCS ODOT PID No. 102194). Services to be reimbursed by ODOT to the City.

DLZ Ohio, Inc. was chosen to perform these Professional Services based on their response to the City's RFP.

Contracting Authority:	Ordinance 49-16 \$11,000,000
Contracting Balance:	\$6,918,029 / \$6,900,287
Funding:	Enterprise Fund
Account Distribution:	510-3070-431-30-10 Project #169006 \$26,000
Account Balance:	(\$11,141) / (\$11,141)
Contract Approved by Law:	Yes _____ / No _____ / PO _____
Object Code:	Wrap I-90 Sewer
Commodity Code:	918-042
Bid Reference:	RFP

  
Kim Smith  
Purchasing Manager

*Original  
Contract award*

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works		_____	4/3/17
Kevin M. Butler, Director of Law		_____	4/3/17
Jenn Pae, Director of Finance		_____	4/3/17
Michael P. Summers, Mayor		_____	4-3-17





Jan 11, 2018 3:42:24 PM EST

File Edit List Commands Help

Print screen ACTION

Include Encumbrance

Project Account Inquiry

Project: 169006

Account number: 510-3070-431.30-10

Account description: Professional Services / Other

Fiscal year:

Go To

Fiscal Year	Budget	YTD	Balance
2019	.00	.00	.00
2018	.00	5,763.50	5,763.50-
2017	.00	14,016.55	14,016.55-
2016	26,000.00	31,658.95	5,658.95-

✓ OK

< Cancel

Exclude encumb...



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-032

January 16, 2018

Board of Control  
City of Lakewood, Ohio 44107

**Subject: Award Contract – Professional Service Contract – Re: Overflow Monitoring & Reporting Services**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Engineering, and the attached letter of recommendation, I am submitting for your consideration this request to award a Professional Services Contract to **CT Consultants** in an amount not to **exceed \$250,000** for the **annual operation, maintenance, data collection and reporting of (58) overflow monitors and (2) rain gauges within the city**. Collected data will be used for reporting overflow occurrences to the Ohio EPA.

CT Consultants was identified as the best provider of these services based on their submitted RFP.

Contracting Authority:	Ordinance 49-17 \$11,500,000
Contracting Balance:	\$10,799,601 / \$10,549,601
Funding:	Wastewater Collection Fund
Account Distribution:	510-3070-431-39-10 \$2,546,000
Account Balance:	\$2,546,000 / \$2,296,000
Contract Approved by Law:	Yes _____ / No _____ / PO _____ C/C _____
Object Code:	Overflow Monitoring
Commodity Code:	981-084
Bid Reference:	<b>RFP</b>

Kim Smith  
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director Public Director	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



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## M E M O R A N D U M

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**DATE:** January 8, 2018  
**TO:** Kim Smith - Procurement Officer  
**FROM:** Mark Papke, PE, CPESC - City Engineer  
**RE:** CT Consultants  
Project No. ~~159002~~ Overflow monitoring – 2018

MKP  
2

I am recommending a contract with CT Consultants in the amount not to exceed \$250,000 (less than last year's amount) for the annual operation, maintenance, data collection and reporting of 58 overflow monitors and 2 rain gauges within the city. This is a continuation of work that requires monitoring at all of Lakewood's overflow points. Additionally, included with the work scope are five new meters to be installed along the City's interceptor and a new meter will also be installed in the Edgewater sanitary sewer main. CT has been performing this work over the past 3 years which is required in the City's Ohio EPA Wastewater Treatment Plant permit 3PE00004\*QD. The work is billed on a unit rate basis.

Please contact me with any questions.



Jan 11, 2018 4:12:54 PM EST  
File Edit Commands Help  
Print Screen ACTION  
Navigation

510-3070-431.39-10  
Account miscellaneous  
Budget miscellaneous  
Encumbrances  
Pre-encumbrances  
Transactions  
Detail by date  
Detail by code  
Detail by year & code  
Pending by date  
Pending by code  
Pending by year  
Procurement card

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Next account  
2017  
2019  
Account activi...  
Pending trans...  
Images  
Budget alloca...

**Account information**  
Contractual Services / Other  
Fiscal year: 2018  
Budget: 2,546,000.00 Dr  
Committed: 1,864,716.83  
Balance: 681,283.17

**Project Data**  
Project Entry Optional  
Q 095001 Water & Sewer R .00  
Q 095003 Sewerline Emerg .00  
Q 109001 LongTermCntrl&S .00  
Q 119002 2011 LTCP & SWM .00  
Q 129002 2012 LTCP Prof .00  
Q 139002 2013 LTCP Profe .00

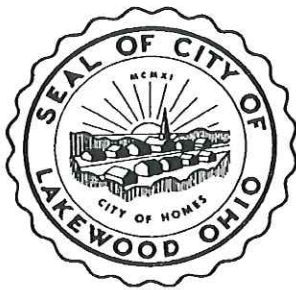
**Account Balance by Period**  
Period/Month Actuals Cumulative Totals  
Q 01 January 39,209.25 39,209.25  
Q 02 February .00 39,209.25  
Q 03 March .00 39,209.25  
Q 04 April .00 39,209.25  
Q 05 May .00 39,209.25

**Payment information**  
Vendor: (\* indicates pending) Total  
Q CT CONSULTANTS, INC. 39,209.25

**Encumbrances**  
PO # Vendor: Balance  
Q 088037 CT CONSULTANTS, INC. 1,386,398.01  
Q 088039 KS ASSOCIATES, INC. 108,620.00  
Q 088041 DR. EDWARD J. WALTER 13,180.00  
Q 088052 NERONE & SONS, INC. 28,200.00  
Q 088052 UNDERGROUND CONNECTIO 289,109.57

**Pre Encumbrances**  
Type Req/PO Project Balance

**Segment/Balance Details**  
Fund 510 Wastewtr Coll System Fund Original Budget 2,546,000.00  
Department 30 Public Works Revised Budget .00  
Division 70 Wastewtr Collection Crew Current expenditures 39,209.25  
Activity basic 43 Streets and Highways YTD expenditures .00  
Sub activity 1 Public Works Enterprise Unposted expenditures .00  
Element 39 Contractual Services Encumbrances 1,825,507.58  
Object 10 Other Unposted encumbrances .00  
Pre-encumbrances .00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-033

January 16, 2018

Board of Control  
City of Lakewood, Ohio 44107

**Subject: Award Contract – Overflow Monitoring Equipment**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Engineering, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract with Teledyne Instruments, Inc./Advance Instruments, Inc. in the amount of \$17,692 to purchase (5) 2160 Laserflow meters and associated equipment for installation and monitoring by CT Consultants within the annual overflow monitoring agreement. NOTE: this cost DOES NOT include the required monthly cell date package which will need to be purchased for each location\*\*\*

Teledyne Instruments, Inc./Advance Instruments, Inc. submitted the lowest and best responsive and responsible bid for the Purchase of Overflow Monitoring Equipment as outlined in Bid No. 15-028 and has agreed to honor original bid prices for equipment.

Contracting Authority:	Ordinance 41-15 \$8,500,000
Contracting Balance:	\$4,599,943 / \$4,488,419
Funding:	Wastewater Collection Fund
Account Distribution:	510-3070-431-86-12 \$80,000
Account Balance:	\$80,000 / \$62,308
Contract Approved by Law:	Yes ____ / No ____ / PO ____ / C/C ____
Object Code:	Overflow Monitoring
Commodity Code:	981-084
Bid Reference:	Bid No. 15-028

  
Kim Smith  
Purchasing Manager


	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director Public Director	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



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## M E M O R A N D U M

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**DATE:** January 8, 2018  
**TO:** Kim Smith, Procurement Officer  
**FROM:** Mark Papke, PE, CPESC – City Engineer   
**RE:** Project No. 159002 - Flow monitoring of the Lakewood Interceptor Sewer

Recent rain events triggered surcharging of the City's interceptor sewer. I am recommending that the City install five flow meters to constantly monitor the fluctuations of the interceptor during dry and wet weather events. The data collected will assist the City in developing the Integrated Wet Weather Improvement Plan.

Per our past contract agreement with Teledyne ISCO, they are honoring the unit prices submitted in the original bid with the exception that instead of providing the ultrasonic modules that monitor level only they would provide 2160 Laserflow modules which provide level and velocity at a cheaper price. A cost savings of \$695.75 will be realized. Attached is the order and unit pricing. The Teledyne ISCO equipment has been performing satisfactorily.

I recommend that the Board of Control approve the purchase of five 2160 Laserflow meters with associated equipment from Teledyne ISCO in the amount of \$17,691.75. This amount does not include the monthly cell data package which will need to be purchased for each location. CT Consultants would be under contract to install and monitor these meters within the annual overflow monitoring agreement.

Please contact me with any questions.





**Quotation Number**  
(Please Refer To This Number When Ordering)  
**MM-171218-CT-LAKEWOOD-R1**

Item	Qty	Model No.	Description	Unit Price	Total
D	5	68-2160-014	2160 LaserFlow™ module with 2191 Battery Module. DOES NOT INCLUDE TIENet Sensor. Includes carrying handle and suspension strap, instruction manual, maintenance kit, and coupon for free Isco Open Channel Flow Measurement Handbook.	\$1,599.95	\$7,999.75
E	5	60-4314-009	TIENet® 310 Ultrasonic Level sensor with 32.8 ft (10 m) cable with TIENet plug. For use with Signature® portable flow meters and as a remote level sensor for the TIENet 360 LaserFlow™ sensor. Suitable for monitoring flows in Group II, Category 2 Zone 1, Gas Group IIB hazardous areas when connected to the Signature through the SPA 2060 TIENet barrier.	\$605.00	\$3,025.00
F	5	60-2003-615	Wall mount bracket for 710, 2110, 3010, 4210, and TIENet® 310 Ultrasonic level sensors.	\$18.70	\$93.50
G	5	68-2000-098	2103ci CDMA Cell Phone Package with 60-2004-550 magnetic mount dual band antenna. This stack-on module provides wireless communications (configuration, data retrieval, push data, text message alarms) with the 2100 Series site. Powered from the module stack. Requires customer provided Verizon account with static IP service, paid by customer.	\$1,270.50	\$6,352.50
				Freight	\$221.00
				<b>TOTAL</b>	<b>\$17,691.75</b>

FOB: Lincoln, NE  
Terms: Net 30 Days  
Delivery: 4 Weeks  
Freight: Prepaid & Added to Invoice.  
Validity: 30 Days

***Proudly Represented by***  
**Advance Instruments Inc.**  
Prepared by: Mike Minter  
Mobile: 412-580-2873

Jan 12, 2018 9:56:55 AM EST

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510-3070-431.86-12

Account miscellane

Budget miscellane

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement car

Account information

Machinery and Equipment / Operating Equipment

Fiscal year: 2018

Dr

Budget: 80,000.00

Committed: .00

Q Balance: 80,000.00

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	.00	.00
Q 02 February	.00	.00
Q 03 March	.00	.00
Q 04 April	.00	.00
Q 05 May	.00	.00

Encumbrances

PO #	Vendor	Balance
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Segment/Balance Details

Fund	510	Wastevtr Coll System Fund
Department	30	Public Works
Division	70	Wastevtr Collection Crew
Activity basic	43	Streets and Highways
Sub activity	1	Public Works Enterprise
Element	86	Machinery and Equipment
Object	12	Operating Equipment

Project Data

Project Entry Optional

Q 046212	Camera w/Latera	.00
Q 067001	Metering of CSO	.00
Q 073080	65HP Concrete S	.00
Q 083047	Backhoe Loader	.00
Q 095004	Snow Plow Insta	.00
Q 113020	GIS - ERSI Syst	.00
Q 116004	MUG Roof & Gutt	.00

Payment information

Vendor	(* indicates pending)	Total
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Pre Encumbrances

Type	Req/PO	Project	Balance
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Original Budget

80,000.00

Revised Budget

.00

Current expenditures

.00

YTD expenditures

.00

Unposted expenditures

.00

Encumbrances

.00

Unposted encumbrances

.00

Pre-encumbrances

.00

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Next account

2017

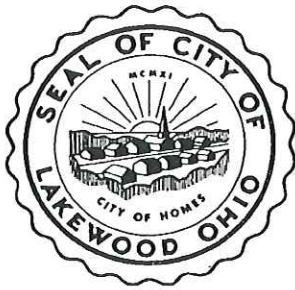
2019

Account activi...

Pending trans...

Images

Budget alloca...



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-034

January 16, 2018

Board of Control  
City of Lakewood, Ohio 44107

**Subject:** Award Contract – Professional Design Service Contract – Re: Pavement Condition Rating

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Engineering, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to **CT Consultants** in an amount not to exceed \$31,900 to perform a **Comprehensive Pavement Condition Rating of City streets**.

CT Consultants was identified as the best provider of these services based on their submitted RFP.

Contracting Authority:	Ordinance 48-17 \$1,750,000
Contracting Balance:	\$1,750,000 / \$1,718,100
Funding:	Enterprise Fund
Account Distribution:	211-3030-435-39-10 \$260,000
Account Balance:	\$260,000 / \$228,100
Contract Approved by Law:	Yes ____ / No ____ / PO ____ / C/C ____
Object Code:	Contractual Services / Other
Commodity Code:	918-042
Bid Reference:	<b>RFP</b>

Kim Smith  
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
<b>Joseph J. Beno PE,</b> <b>Director of Public Works</b>	_____	_____	_____
<b>Kevin M. Butler,</b> <b>Director of Law</b>	_____	_____	_____
<b>Jennifer Pae,</b> <b>Director of Finance</b>	_____	_____	_____
<b>Michael P. Summers,</b> <b>Mayor</b>	_____	_____	_____







DEPARTMENT OF PUBLIC WORKS  
DIVISION OF ENGINEERING &  
CONSTRUCTION

JOE BENO, PE  
Director of Public Works

MARK PAPKE, PE, CPESC.  
City Engineer

## Memo

To: Kim Smith – Purchasing Agent  
From: Mark K. Papke, PE, CPESC – City Engineer  
Date: January 4, 2018  
Re: 2018 Pavement Condition Rating

MKP  
2

The City submitted requests for proposals (RFP) from the top six ranked firms for infrastructure assessments. The following three firms responded: CT Consultants, Euthenics and Michael Baker. The Lakewood team individually ranked the proposals and CT Consultants ranked the highest to perform the PCR in accordance with the scope of services defined in the RFP. In general, the scope of services include PCR ranking of each street segment, determining ADA curb ramp compliance at all intersections, determining the amount of curb needing replacement, analyzing the annual capital budget for resurfacing, and recommending several alternatives for maintaining the current average PCR, increasing the PCR average, and providing annual curb replacement budget. The analyses will also include the breakdown by funding sources such as ODOT and CDBG eligible roadways.

The firms also submitted in a separate envelope the estimated hours and billable rate to perform the PCR scope. Per the RFP, the contract amount would be determined by the average costs of the submitted proposals or less. CT Consultants not to exceed amount of \$31,900 was less than the average costs submitted (\$74,064).

The project is estimated to be completed by July of 2018. I am recommending that the Board of Control approve contracting with CT Consultants in the amount of \$31,900 to perform the PCR scope. These design services would be billed toward the Public Works/Street Maint. & Repair Fund for Professional Services Acct. No. 211 3030 435 39 10.

Please contact me with any questions.



2018 PCR – City of Lakewood Not to Exceed Cost Proposal				
<i>Task Item</i>	<i>Unit</i>	<i>(A) Quantity Not to exceed</i>	<i>(B) Total Unit Cost</i>	<i>Total Cost (A x B)</i>
Data Collection Format	HR	65	\$85.00	\$5,525.00
Field Data Collection	HR	100	\$85.00	\$8,500.00
PCR Data Input	HR	25	\$75.00	\$1,875.00
QA/QC	HR	20	\$110.00	\$2,200.00
PCR Data Analysis	HR	65	\$100.00	\$6,500.00
Report	HR	40	\$100.00	\$4,000.00
Meetings	HR	30	\$110.00	\$3,300.00
Total Not to Exceed Price				\$31,900.00

**Submitting Firm Information and Acknowledgement of Terms**Firm Name: CT Consultants, Inc.Address: 8150 Sterling CourtMentor, OH 44060Phone: (440) 951-9000 Fax: (440) 951-7487

The Consultant acknowledges that the above submitted prices are in accordance with the Scope of Services, General Requirements and Payment sections of the 2018 PCR RFP document dated November 29, 2017.

Signed:  Date: 12/21/17Print Name & Title: Peter J. Formica, PE, Project Manager/Principal

Jan 11, 2018 4:49:18 PM EST

File Edit Commands Help

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211-3030-435.39-10

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement car

Account information

Contractual Services / Other

Fiscal year: 2018 Dr

Budget: 260,000.00

Committed: 9,121.96

Balance: 250,878.04

Project Data

Project Entry Optional

104004 2010 PCR Study .00

104005 Crack Seal Prog .00

105000 2010 TrafficSig .00

114001 2011 Crack Seal .00

115002 Traffic Sign In .00

124001 2012 Crack Seal .00

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	129.00	129.00
Q 02 February	.00	129.00
Q 03 March	.00	129.00
Q 04 April	.00	129.00
Q 05 May	.00	129.00

Payment information

Vendor (\* indicates pending)

TELVENT DTN, LLC

Total 129.00

Encumbrances

PO #	Vendor	Balance
Q 088020	PERRAM ELECTRIC CO.	750.00
Q 088024	TRAFFIC CONTROL PRODU	5,060.00
Q 088026	TELVENT DTN, LLC	1,571.00
Q 088049	LJB, INC.	1,671.96

Pre Encumbrances

Type	Req/PO	Project	Balance
------	--------	---------	---------

Segment/Balance Details

Fund	211	SCMR Fund	Original Budget	260,000.00
Department	30	Public Works	Revised Budget	.00
Division	30	Street Maint. & Repair	Current expenditures	129.00
Activity basic	43	Streets and Highways	YTD expenditures	.00
Sub activity	5	Streets and Highways	Unposted expenditures	.00
Element	39	Contractual Services	Encumbrances	8,992.96
Object	10	Other	Unposted encumbrances	.00

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Cancel

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Next account

2017

2019

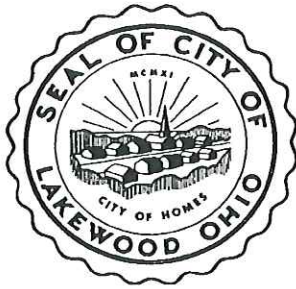
Account activi...

Pending trans...

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Budget alloca...





12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-035

January 16, 2018

Board of Control  
City of Lakewood, Ohio 44107

**Subject: Award Contract – Professional Service Contract – Re: Municipal Engineering Services**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works; Division of Engineering, and the attached letter of recommendation, I am submitting for your consideration this request to award a requirement contract with **CT Consultants** in an amount not to **exceed \$30,000** to provide **Municipal Engineering Services** as required by the City for Fiscal Year 2018.

CT Consultants was awarded this Professional Services Contract based on their response to RFQ 16-013.

Contracting Authority:	Ordinance 43-17 \$80,000
Contracting Balance	\$80,000 / \$50,000
Funding:	General Fund
Account Distribution:	101-3080-414-39-10 \$80,000
Account Balance:	\$80,000 / \$50,000
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / C/C _____
Object Code:	Contractual Services
Commodity Code:	918-042
Bid Reference:	RFQ 16-013

Kim Smith  
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



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## M E M O R A N D U M

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**DATE:** January 4, 2018  
**TO:** Kim Smith, Procurement Officer  
**FROM:** Mark Papke, PE, CPESC – City Engineer  
**RE:** 2018 MEC Recommendation

MLP  
2

CT Consultants is the highest ranked consultant for performing Municipal Engineering Consulting which remains effective through 2021 (RFQ No. 16-013). CT Consultants has performed satisfactorily and, as such, we met with them to discuss the continuation of their services similar to the year 2017.

I recommend that the Board of Control approve a not to exceed amount of \$30,000 for providing 2018 MEC services on an hourly basis.

Please contact me with any questions.

Jan 11, 2018 4:56:59 PM EST

File Edit Commands Help

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101-3080-414.39-10

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement car

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Previous acc...

Next account

2017

2019

Account activi...

Pending trans...

Images

Budget alloca...

Account information

Contractual Services / Other

Fiscal year: 2018

Budget: 80,000.00

Committed: 3,500.00

Balance: 76,500.00

Project Data

Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	.00	.00
Q 02 February	.00	.00
Q 03 March	.00	.00
Q 04 April	.00	.00
Q 05 May	.00	.00

Payment information

Vendor	(* indicates pending)	Total
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Encumbrances

PO #	Vendor	Balance
Q 088162	TMS ENGINEERS, INC.	3,500.00

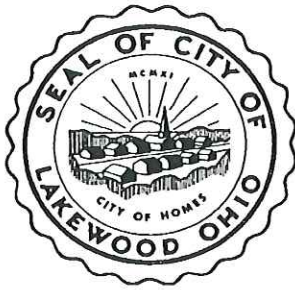
Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	101	General Fund	Original Budget	80,000.00
Department	30	Public Works	Revised Budget	.00
Division	80	Engineering	Current expenditures	.00
Activity basic	41	General Government	YTD expenditures	.00
Sub activity	4	General Government	Unposted expenditures	.00
Element	39	Contractual Services	Encumbrances	3,500.00
Object	10	Other	Unposted encumbrances	.00





12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-036

January 16, 2018

Board of Control  
City of Lakewood, Ohio 44107

**Subject: Award Contract – Professional Service Contract – Re: Lean Six Sigma Employee Training & Support**

Dear Members of the Committee:

Based on a review conducted by the Department of Finance, Division of Purchasing in conjunction with the Department of Law, and the attached letter of recommendation, I am submitting for your consideration this request to award a Professional Service Contract with Improve Consulting & Training Group in the amount of \$20,000 for training city employees & support of the Lean Six Sigma Business Management Strategy in Fiscal Year 2018.

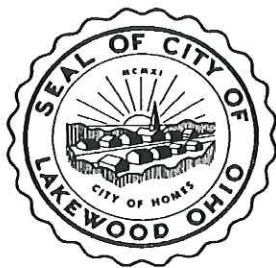
Improve Consulting & Training Group was chosen to perform these professional services based on their expertise in the Lean Six Sigma business management arena.

Contracting Authority:	Ordinance 43-17 \$300,000
Contracting Balance:	\$300,000 / \$180,000
Funding:	General Admin Fund
Account Distribution:	101-5099-412-30-02 \$120,000
Account Balance:	\$120,000 / \$100,000
Contract Approved by Law:	Yes ____ / No ____ / PO ____ / C/C ____
Account Description	Professional Service / Other
Commodity Code:	349-000
Bid Reference:	Professional Service

Kim Smith  
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____





KEVIN M. BUTLER  
DIRECTOR OF LAW

PAMELA L. ROESSNER  
CHIEF PROSECUTOR

JENNIFER L. SWALLOW  
CHIEF ASSISTANT LAW  
DIRECTOR

ANDREW FLECK  
ASSISTANT PROSECUTOR

**LAW DEPARTMENT  
OFFICE OF PROSECUTION**  
12650 Detroit Avenue • Lakewood, Ohio 44107  
216/529-6030 • FAX 216/228-2514  
Website: [www.onelakewood.com](http://www.onelakewood.com)  
Email: [law@lakewoodoh.net](mailto:law@lakewoodoh.net)

**JANUARY 10, 2018**

Board of Control  
City of Lakewood, Ohio

Dear Board Members:

This letter is to request authority for the City of Lakewood to contract with Improve Consulting & Training for professional training services for 5 employees to become certified to teach and certify yellow belt Lean/Six Sigma courses and to coach projects in house. The total cost for this training is \$13,500. This matter will be paid from account # 101-5099-412-30.02.

Very truly yours,

**Jennifer Swallow**  
Assistant Law Director



# Improve Consulting & Training Group

4600 Euclid Ave, Suite 320, Cleveland, OH 44103  
help@improveconsulting.biz · 216.539.8737 · improveconsulting.biz

## Green Belt Train-the-Trainer

<b>Service Provider</b>   <b>Ellen Burts-Cooper, PhD, Senior Managing Partner</b> Improve Consulting and Training Group, LLC 4600 Euclid, Ave, Suite 320, Cleveland, OH 44103 <a href="mailto:ellen@improveconsulting.biz">ellen@improveconsulting.biz</a>   651.343.1858	<b>Client</b>   <b>Jennifer Swallow, Chief Assistant Law Director</b> City of Lakewood Lakewood City Hall, 12650 Detroit Avenue, Lakewood, Ohio 44107 <a href="mailto:jennifer.swallow@lakewoodoh.net">jennifer.swallow@lakewoodoh.net</a>   (216) 529-6036
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Engagement	Description	Date(s)	Pricing*
<b>Green Belt Train-the-Trainer</b> (5 participants)	<p>To create a more sustainable organization by providing a train-the-trainer session for the City of Lakewood's 5 Green Belt certified employees.</p> <p>During this session each participant will be trained as in-house trainers for the City of Lakewood and will learn to:</p> <ul style="list-style-type: none"> <li>• Coach others in the organization on the customized methodology</li> <li>• Facilitate Yellow Belt courses</li> <li>• Coach/facilitate on specific tools for the organization</li> </ul> <p>Each participant will learn how to train, facilitate and coach the concepts. Each category below is 3-4 hours as a cohort depending on the participant level of experience. So, the max hours are 20 hours over the course of 9 months.</p> <ul style="list-style-type: none"> <li>• Class training (review of critical concepts, tools, techniques, etc.)</li> <li>• Training prep (demonstration, training and practice on how to conduct a 1hr, 2hr, 4hr, 1 day and 2 day training)</li> <li>• Facilitation prep (demonstration, training and practice on how to facilitate a specific tool, refresher, meeting, etc.)</li> <li>• Project coaching prep (demonstration, training and practice on how to coach someone through a project, what to look for, what to ask, etc.)</li> <li>• Evaluation (each person will be evaluated on tool understanding and usage, training, facilitation and coaching through an interactive course session using either real-life projects, if possible or mock sessions with the training class)</li> </ul>	February 5, 2018 9am – 4pm	\$13,500 (\$2,700/person)
<b>Total Investment</b>			<b>\$13,500</b>

**Participants: James Holman, Celeste Baker, Darrin Collins, Jean Yousefi and Jennifer L. Swallow**

*\*2017 Standard Government Rates Applied.*

### Partnership Terms & Payment

**Payment Terms:** Payment is due within 30 days of the invoice date. 3.5% charge for credit card payments.

**Contract Terms:** Contract can be terminated within 30 days of written notice by either party should business circumstances change. Services provided up until the notification date and will be billed accordingly.

**Confidentiality:** Improve will maintain confidentiality related to information provided by the client organization. Confidential information includes employee and business-specific information acquired in the course of carrying out the terms of this agreement.

**Scheduling Changes:** Changes to the schedule must be agreed upon (in writing) by both Improve Consulting and the Sponsoring individual/organization.

By signing this form, you agree to the terms and conditions as outlined in this contract.

Print Legal Name Jennifer Rae Title Director of Finance

Legal Signature [Signature] Date 1/10/18

Ellen Burts-Cooper \_\_\_\_\_ Date \_\_\_\_\_

Senior Managing Partner, Improve Consulting and Training

**Approved As To Legal Form:**

Empowering You to Exceed Your Potential

Page 1 of 1

Director of Law, City of Lakewood Prepared By Improve Consulting and Training Group, LLC 2017



Jan 11, 2018 8:56:53 AM EST

File Edit Commands Help

101-5099-412.30-02

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement car

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Previous acc...

Next account

2017

2019

Account activi...

Pending trans...

Images

Budget alloca...

Account information

Professional Services / Management Consulting

Fiscal year: 2018 Dr

Budget: 120,000.00

Committed: 119,000.00

Balance: 1,000.00

Project Data

Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	8,350.00	8,350.00
Q 02 February	.00	8,350.00
Q 03 March	.00	8,350.00
Q 04 April	.00	8,350.00
Q 05 May	.00	8,350.00

Payment information

Vendor	Total
COMPENSATION ANALYSIS, INC.	3,250.00
MCCAULLEY & CO., LLC	5,100.00

Encumbrances

PO #	Vendor	Balance
088147	MCCAULLEY & CO., LLC	37,900.00
088153	CATALYST CONSULTING G	50,000.00
088155	COMPENSATION ANALYSIS	13,000.00
088166	COMPENSATION ANALYSIS	9,750.00

Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	101	General Fund	Original Budget	120,000.00
Department	50	Finance	Revised Budget	.00
Division	99	General Administration	Current expenditures	8,350.00
Activity basic	41	General Government	YTD expenditures	.00
Sub activity	2	General Government	Unposted expenditures	.00
Element	30	Professional Services	Encumbrances	110,650.00
Object	02	Management Consulting	Unposted encumbrances	.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-037

January 16, 2018

Board of Control  
City of Lakewood, Ohio 44107

**Subject: Award Contract – Insurance Deductible Payments**

Dear Members of the Board:

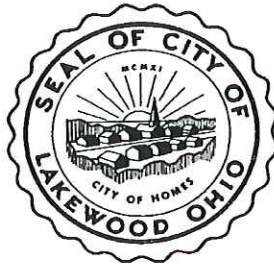
Based on a review conducted by the Department of Finance, Division of Purchasing and in conjunction with the Department of Law, and the attached letter of recommendation, I am submitting for your consideration this request to award a requirement contract with **Trident Insurance Agency** in the amount of **\$20,000** for fiscal **year 2018** **Insurance Deductible** payments to be paid for various insurance claims made through the City's municipal liability insurance program with McGowan Governmental Underwriters.

Contracting Authority:	Ordinance 43-17 \$500,000
Contracting Balance:	\$500,000 / \$480,000
Funding:	General Administration Fund
Account Distribution:	101-5099-412-32-00 \$354,815
Account Balance:	\$354,815 / \$334,815
Contract Approved by Law:	Yes ____ / No ____ / PO <u>X</u> / C/C ____
Object Code:	Insurance
Commodity Code:	001-005

Kim Smith  
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____





KEVIN M. BUTLER  
DIRECTOR OF LAW

PAMELA ROESSNER  
CHIEF PROSECUTOR

JENNIFER L. MLADEK  
ASSISTANT LAW DIRECTOR

ANDREW FLECK  
ASSISTANT PROSECUTOR

**LAW DEPARTMENT  
OFFICE OF PROSECUTION**  
12650 Detroit Avenue • Lakewood, Ohio 44107  
216/529-6030 • FAX 216/228-2514  
Website: [www.onelakewood.com](http://www.onelakewood.com)  
Email: [law@lakewoodoh.net](mailto:law@lakewoodoh.net)

January 16, 2018

Board of Control  
City of Lakewood, Ohio

Dear Board Members:

This letter is to request authority for the City of Lakewood, Law Department to enter into an agreement with Trident Insurance Agency for deductible payments as required for various insurance claims made against the city in an amount of \$20,000.00 for fiscal year 2018. These deductible payments are paid from account #101-5099-412.32-00.

Very truly yours,

Kevin M. Butler  
Law Director

KMB/jp



Jan 11, 2018 8:57:15 AM EST

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101-5099-412.32-00

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement car

Account information

General Government / Insurance

Fiscal year: 2018 Dr

Budget: 354,815.00

Committed: 369,815.00

Balance: 15,000.00-

Project Data

Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	.00	.00
Q 02 February	.00	.00
Q 03 March	.00	.00
Q 04 April	.00	.00
Q 05 May	.00	.00

Payment information

Vendor	(* indicates pending)	Total
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Encumbrances

PO #	Vendor	Balance
Q 085927	LAKEWOOD, CITY OF	354,815.00
Q 087940	AUTONATION FORD WESTL	10,000.00
Q 088168	MCGOWAN GOVERNMENTAL	5,000.00

Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	101	General Fund	Original Budget	.00
Department	50	Finance	Revised Budget	354,815.00
Division	99	General Administration	Current expenditures	.00
Activity basic	41	General Government	YTD expenditures	.00
Sub activity	2	General Government	Unposted expenditures	.00
Element	32	Insurance	Encumbrances	369,815.00
Object	00		Unposted encumbrances	.00

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Account activi...

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Budget alloca...

ORDINANCE NO: 43-17

BY: Anderson, Bullock, Litten, Marx,  
Nowlin, O'Leary, O'Malley.

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least five (5) members of Council otherwise, it shall take effect and be in force after the earliest period allowed by law, authorizing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to enter into contracts for professional services, and to advertise for bids and enter into contracts for the purchase of repair maintenance and operating supplies, services and equipment as authorized by the 2018 Appropriation Ordinance and the Administrative Code of the City of Lakewood with the lowest and best bidder or bidders or as otherwise provided by law.

WHEREAS, this Council desires to provide the authorization to the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to enter into contracts for professional services, and to advertise for bids and enter into contracts for the purchase of repair maintenance and operating supplies, services and equipment as authorized by the 2018 Appropriation Ordinance and the Administrative Code of the City of Lakewood with the lowest and best bidder or bidders or as otherwise provided by law; and

WHEREAS, this Council by a vote of at least five (5) of its members determines that this ordinance is an emergency measure, and that this ordinance shall take effect at the earliest date possible as set forth in Article III, Sections 10 and 13 of the Second Amended Charter of the City of Lakewood, and that it is necessary for the immediate preservation of the public peace, property, health and safety, and to provide for the usual daily operation of municipal departments in that delay could impair the City's ability to provide necessary services in a timely manner for fiscal year 2018, now, therefore,

BE IT ORDAINED BY THE CITY OF LAKEWOOD, STATE OF OHIO

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager be and are hereby authorized and directed to enter into a contract or contracts for supplies, services and equipment with the lowest and best bidder or bidders or as otherwise provided by law, as follows:

Professional services contracts included in the 2018 Budget are as follows:

1) Legal Services.....	225,000
2) Recodification of Ordinances.....	12,500
3) Financial Audit.....	75,000
4) Hospitalization and Health Care Benefit Services.....	40,000

5) Consultant for Workers Compensation.....	30,000
6) Risk Management Consulting Services.....	15,000
7) Healthcare, Physicals, Drug & Alcohol Testing.....	25,000
8) Employee Assistance Program.....	15,000
9) Supervisor / Manager / Employee Training.....	125,000
10) Exams for Classified Positions.....	75,000
11) Housing and Building Plans Examinations.....	50,000
12) Lakewood Jail Medical Services.....	15,000
13) Band Concerts.....	80,000
14) Municipal Engineering Consultant.....	100,000
15) Debt Issuance Costs.....	750,000
16) Integrated Wet Weather Plan Professional Services.....	300,000
17) Administrative Professional Services.....	500,000
18) Professional Services related to Lakewood Hospital.....	\$2,507,500
Sub-Total.....	

Services contracts included in the 2018 Budget are as follows:

1) Government Agreements (WEB).....	115,000
2) Government Agreements (ad of Ed/Police).....	800,000
3) Financial Institution Service Charges.....	60,000
4) Electronic Payment Services.....	250,000
5) Property & Liability Insurance Contracts.....	500,000
6) Workers' Comp Stop Loss Insurance.....	90,000
7) Life Insurance.....	20,000
8) Hospitalization and Health Care Benefit Services.....	8,500,000
9) Medical Claims Billing Service.....	100,000
10) Sentenced Prisoners Full Jail Service.....	200,000
11) Home Delivered Meals.....	47,500
12) Distribution System Leak Survey.....	25,000
13) Disposal of Screenings and Grit (WWTP).....	10,000
14) Excavation Spoils Removal.....	100,000
15) Roll of Box for Street Sweeping.....	60,000
16) Solid Waste Disposal Site.....	900,000
17) Organic Waste Disposal.....	30,000
18) Waste Collections - Condominiums.....	105,000
19) Biosolids Disposal.....	105,000
20) Roll-Off Box for Construction Debris.....	65,000
21) Site to Receive & Process Yard Waste.....	45,000
22) Lab Analysis Service.....	25,000
23) Citywide Computer Hrdwr Op. Sys., & Software Maint Contracts.....	550,000
24) Communications Services.....	100,000
25) Water Meter Program Maintenance.....	25,000
26) Telephone Service.....	95,000



27) Cellular Phone Service .....	250,000
28) HVAC Maintenance .....	125,000
29) Elevator Maintenance .....	25,000
30) Fire Alarm Maintenance .....	50,000
31) Copier Maintenance Service .....	250,000
32) Postage, Mailing Services, Equipment Lease/Maintenance .....	35,000
33) Rental and Laundry of Uniforms .....	30,000
34) Advertising .....	165,000
35) Printing Services .....	20,000
36) CRIS/LEADS Fees .....	50,000
37) Parking Citation Billing Service .....	40,000
38) Fireworks Display .....	65,000
39) Transportation Services .....	
Sub-Total .....	\$14,052,500

Materials, supplies, and equipment authorized for purchase under the 2018 Budget are as follows:

1) Sand and Aggregate .....	45,000
2) Concrete Supplies .....	50,000
3) Asphalt Materials .....	50,000
4) Asphalt Cold Patch .....	25,000
5) Crack Sealant .....	40,000
6) Road Salt (Sodium Chloride) .....	300,000
7) Fire Hydrants, Sewer and Water Appurtenances .....	100,000
8) Water Meter Supplies & Materials .....	40,000
9) Sign Shop-Supplies, Blanks & Reflective Material .....	195,000
10) Polymer Flocculants .....	125,000
11) Wastewater Treatment Chemicals .....	30,000
12) Tires and Road Service .....	85,000
13) Automotive Repairs, Parts and Supplies .....	600,000
14) Oil and Lubricants .....	40,000
15) Fuel (Gasoline and Diesel) .....	500,000
16) Purchase of Uniforms and Gear - Public Works .....	20,000
17) Electrical Supplies .....	50,000
18) Hardware Supplies .....	45,000
19) Janitorial Supplies .....	50,000
20) Landscape Materials .....	30,000
21) Lumber Supplies .....	100,000
22) Plumbing Supplies .....	40,000
23) Pool Supplies - Chemicals .....	45,000
24) Small Tools and Equipment .....	130,000
25) Prisoner Food Supplies .....	35,000
26) Purchase Uniforms & Gear - Safety Forces .....	75,000

27) Ammunition .....	30,000
28) Office Supplies .....	40,000
29) Computer Supplies .....	10,000
30) Computer Software .....	45,000
31) Communications Equipment .....	75,000
32) Paper Supplies .....	15,000
33) Lease Copier Equipment .....	35,000
34) Subscriptions/Publications .....	30,000
35) Reforestation .....	200,000
36) Police Operating Equipment .....	150,000
37) Fire/EMS Operating Equipment .....	150,000
38) Waste Water Treatment Plant Operating Equipment .....	100,000
39) Fitness Equipment/Devices .....	30,000
Sub-Total .....	\$3,755,000
Total .....	\$20,315,000

Section 2. That, contracts for supplies, services and equipment in excess of \$7,500 and for professional services in excess of \$5,000 shall not be awarded except as approved herein or further approved by Resolution of Council.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble, and provided it receives the affirmative vote of at least five (5) members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor otherwise, it shall take effect and be in force after the earliest period allowed by law.

Adopted: December 18, 2017

  
President

  
Clerk

Approved: December 20, 2017

  
Mayor



READ & REFERRED TO THE FINANCE COMMITTEE  
11/20/17. SECOND READING 12/4/17.

ORDINANCE NO. 52-17

BY: Anderson, Bullock, Litten, Marx,  
Nowlin, O'Leary, O'Malley.

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least five (5) members of Council, or otherwise to take effect and be in force after the earliest period allowed by law, authorizing and directing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to advertise for bid and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood for the purchase of Vehicles, Machinery and Equipment in accordance with the Administrative Code of the City of Lakewood, contracts not to exceed the specified amounts shown without separate resolution of Council.

WHEREAS, this Council by a vote of at least five (5) of its members determines that this ordinance is an emergency measure, and that this ordinance shall take effect at the earliest date possible as set forth in Article III, Sections 10 and 13 of the Second Amended Charter of the City of Lakewood, and that it is necessary for the immediate preservation of the public peace, property, health and safety, and to provide for the usual daily operation of municipal departments in that certain capital improvements projects are to be undertaken beginning on or after January 1, 2018 in accordance with the Capital Improvement Plan for fiscal year 2018; now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, and the Director of Finance are hereby authorized and directed to advertise for bids and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood, for the following vehicles and equipment, contracts not to exceed the specified amounts shown, except as hereinafter provided:

Vehicles, Machinery and Equipment	\$3,000,000
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Section 2. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts as set forth above in amounts not to exceed the specified amounts without further action from Council; and to enter into contracts in excess of specified amounts only upon consent of Council evidenced by adoption of a resolution specifying the authorized amount.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council,

and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble, and provided it receives the affirmative vote of at least five (5) members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor otherwise, it shall take effect and be in force after the earliest period allowed by law.

Adopted: December 18, 2017

  
President of Council

  
Clerk of Council

Approved: December 20, 2017

  
Mayor

ORDINANCE NO. 49-17

BY: Anderson, Bullock, Litten, Marx, Nowlin,  
O'Leary, O'Malley.

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least five (5) members of Council, or otherwise to take effect and be in force after the earliest period allowed by law, authorizing and directing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to advertise for bid and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood for the **Wastewater System and Treatment Improvement Program** in accordance with the Administrative Code of the City of Lakewood, contracts not to exceed the specified amounts shown without separate resolution of Council.

WHEREAS, this Council by a vote of at least five (5) of its members determines that this ordinance is an emergency measure, and that this ordinance shall take effect at the earliest date possible as set forth in Article III, Sections 10 and 13 of the Second Amended Charter of the City of Lakewood, and that it is necessary for the immediate preservation of the public peace, property, health and safety, and to provide for the usual daily operation of municipal departments in that certain capital improvements projects are to be undertaken beginning on or after January 1, 2018 in accordance with the Capital Improvement Plan for fiscal year 2018; now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to engage architectural and/or engineering firms to provide professional services for the design, preparation of specifications, construction inspection, contract administration and to advertise for bids and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood, for the following Infrastructure Improvements, contracts not to exceed the specified amounts shown, except as hereinafter provided:

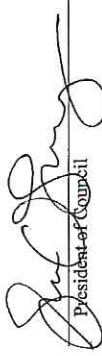
**Wastewater System and Treatment Improvement Program** **\$11,500,000**

Section 2. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts as set forth above in amounts not to exceed the specified amounts without further action from Council; and to enter into contracts in excess of specified amounts only upon consent of Council evidenced by adoption of a resolution specifying the authorized amount.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble, and provided it receives the affirmative vote of at least five (5) members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor otherwise, it shall take effect and be in force after the earliest period allowed by law.

Adopted: December 15, 2017

  
President of Council

  
Clerk of Council

Approved: December 20, 2017

  
Mayor



READ REFERRED TO THE FINANCE COMMITTEE 11/20/17.  
SECOND READING 12/4/17.

ORDINANCE NO. 48-17

BY: Anderson, Bullock, Litten, Marx,  
Nowlin, O'Leary, O'Malley.

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least five (5) members of Council, or otherwise to take effect and be in force after the earliest period allowed by law, authorizing and directing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Finance, and/or the Purchasing Manager to advertise for bid and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood for Street Infrastructure Improvements in accordance with the Administrative Code of the City of Lakewood, contracts not to exceed the specified amounts shown without separate resolution of Council.

WHEREAS, this Council by a vote of at least five (5) of its members determines that this ordinance is an emergency measure, and that this ordinance shall take effect at the earliest date possible as set forth in Article III, Sections 10 and 13 of the Second Amended Charter of the City of Lakewood, and that it is necessary for the immediate preservation of the public peace, property, health and safety, and to provide for the usual daily operation of municipal departments in that certain capital improvements projects are to be undertaken beginning on or after January 1, 2018 in accordance with the Capital Improvement Plan for fiscal year 2018; now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to engage architectural and/or engineering firms to provide professional services for the design, preparation of specifications, construction inspection, contract administration and to advertise for bids and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood, for the following Infrastructure Improvements, contracts not to exceed the specified amounts shown, except as hereinafter provided:

Street Infrastructure Improvements \$1,750,000

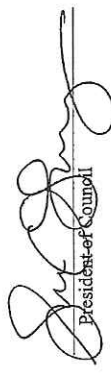
Section 2. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts as set forth above in amounts not to exceed the specified amounts without further action from Council; and to enter into contracts in excess of specified amounts only upon consent of Council evidenced by adoption of a resolution specifying the authorized amount.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council,

and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble, and provided it receives the affirmative vote of at least five (5) members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor otherwise, it shall take effect and be in force after the earliest period allowed by law.

Adopted: December 18, 2017

  
President of Council

  
Clerk of Council

Approved: December 20, 2017

  
Mayor